



**FORT SASKATCHEWAN PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD MEETING**

April 7, 2014

IN ATTENDANCE:

Sheldon Bossert, Councillor
Miranda Brun, Trustee
Brenda-Lee Dahlseide, Trustee
Alix Hennig, Trustee
Ian Hunt, Trustee
Allison Santo, Trustee
Gail Shkolny, Trustee
Stuart McGowan, Trustee
Kathleen Stevenson, Trustee
Kelly Thompson, Trustee
Angela Kublik, Director
Susan Schulz, Recording Secretary
Stacey Wenger, Public Services Librarian

GUESTS:

- Richard Gagnon, Culture Director, City of Fort Saskatchewan
- Susan Morrissey and Colleen Wagner from the City of Fort Saskatchewan Finance Department
- Taylor Rolheiser and Justin Kinal, auditors from KPMG

Call to order: Kathleen Stevenson called the meeting to order at 6:00 p.m.

1. WELCOME AND INTRODUCTIONS – round table of introductions
2. APPROVAL OF THE AGENDA

Hearing no objections the agenda is accepted as presented. CARRIED

3. APPROVAL OF THE MINUTES OF March 3, 2014

Motion by Stuart McGowan to approve the minutes of March 3, 2014 as presented. Seconded by Alix Hennig. CARRIED

4. PRESENTATION OF THE 2013 AUDIT – reviewed by Taylor Rolheiser and Justin Kinal
 - a. Funds received from the fundraising campaign, Enrich the Experience, had been internally restricted by the Library and the library had set up a deferred revenue account to track the funding received. Since accounting practices say deferred revenue is usually externally restricted, KPMG corrected this misstatement. The City of Fort Saskatchewan will review these practices with the Library for 2014.

Motion by Kelly Thompson to approve the 2013 Audit as presented. Seconded by Stuart McGowan. CARRIED

5. FROM THE MINUTES

- a. Special Events

Motion by Kathleen Stevenson to table to the May 5th, 2014 board meeting. Seconded by Miranda Brun. CARRIED

6. FINANCIAL REPORT

- a. Monthly Financial Statements – not available this month

7. REPORTS

- a. Chair's Report – Kathleen Stevenson
 - a. Announced that today was Angela's last day as Library Director
- b. Personnel Committee – Stuart McGowan
 - a. Special meetings had been called to discuss the Director's position. Results will be discussed under #8
- c. Finance, Development and Advocacy Committee – Kelly Thompson reviewed the minutes from the previous meeting
- d. Fundraising Committee – no meeting
- e. Report from Council – Sheldon Bossert discussed:
 - a. Announcement of the internal transit system for Fort Saskatchewan
 - b. Loonie program for children
 - c. Animal control policing and enforcement will be reviewed by City Administration
- f. Director's Report – Angela reviewed her report

Kathleen thanked Angela for her term as Library Director

Motion by Stuart McGowan to accept reports (6a-f) as information. Seconded by Ian Hunt. CARRIED

Motion by Stuart McGowan to go in camera at 6:35 p.m. Seconded by Brenda-Lee Dahlseide. CARRIED

8. NEW BUSINESS

- a. Library Director Position

Motion by Kelly Thompson to offer the contract as drafted and offer it and the position of the Library Director, to David Larsen with the starting date of April 14, 2014. Seconded by Sheldon Bossert. CARRIED UNANIMOUSLY

Motion by Alix Hennig to send David Larsen (new Library Director) to the ALC Conference. Seconded by Gail Shkolny. CARRIED

Motion by Allison Santo to spend up to \$400.00, for Angela Kublik's farewell evening and a gift of a painting. Seconded by Miranda Brun. CARRIED

Motion by Ian Hunt for Stacey Wenger acting as Interim Library Director, to be paid during the interim period the wage of the previous Director (Angela Kublik). Seconded by Kathleen Stevenson. CARRIED

"Came out of camera" at 7:08 p.m.

9. CORRESPONDENCE - none

10. UPCOMING EVENTS

- a. Finance, Development and Advocacy Committee meeting – Monday April 23, 2014, 6 p.m., Library Director's Office

11. Round Table

12. Next meeting: Monday, May 5, 2014, 6 p.m., Fort Saskatchewan Public Library Program Room

13. Adjournment

Meeting adjourned at 7:15 p.m.


Board Chair


Board Secretary