



**FORT SASKATCHEWAN PUBLIC LIBRARY  
MINUTES OF THE SPECIAL BOARD MEETING**

**Jan 21, 2017**

**IN ATTENDANCE:**

Renetta Peddle, Chair  
Miranda Brun, Vice-Chair  
Judy Raaschou, Trustee (Recording Secretary)  
Lisa Berry, Trustee  
Craig Blackmore, Trustee  
Al Stewart, Trustee  
Sheldon Bossert, Councillor  
Morgan Northey, Trustee (via phone)  
David Larsen, Director (via phone)

**ABSENT:**

Nadia den Boon, Trustee  
Don Segberg, Trustee

Call to order: Renetta Peddle called the meeting to order at 9:06 am.

**1. CHAIR'S REPORT**

- a. Renetta Peddle called a Special Board meeting to address the recent public perceptions surrounding the library vehicle purchase.
- b. Renetta has had extensive conversations with PLSB (Public Library Services Branch), who advised that the Board write a letter to the editor of the local paper.

**2. CLARIFY CONCERNS**

- a. Discussion as to how the Board can clarify concerns

*Motion by Miranda Brun to submit a letter to the editor (Fort Record) regarding the purchase of the library vehicle. If the editor is not able to print the letter as presented in full, then space will be purchased to print said letter. Seconded by Lisa Berry. CARRIED*

**3. DRAFT LETTER**

- a. Discussion and draft of a letter to the editor

*Motion by Miranda Brun that Miranda and Renetta complete the final draft of the letter to the editor of the paper. Seconded by Al Stewart. CARRIED*

b. Following is the final draft to be sent to the editor of the Fort Record:

January 26<sup>st</sup>, 2017

Dear Editor,

The Fort Saskatchewan Library Board would like to take this opportunity to address the questions raised over the recent acquisition of the library vehicle.

The Board, over a number of months in the latter part of 2016, set out to find a unique vehicle that would fit with the vision of our new and updated image. Its purpose included raising public awareness of library services and programs both in-house and out in our community. The functional needs of our community outreach programs were also taken into consideration. An extensive review of models was completed online and the models available locally did not meet our requirements. When the time came to make the actual purchase, two written quotes were obtained from separate dealers. A local company was approached and secured in the design of graphics and wrapping installation. This occurred during the finalization of the vehicle purchase in December, and this work continues.

We would like to correct the misconception that we approached local dealerships in person. While Councillor Bossert had discussions with some local dealerships about the recent purchase, these conversations and emails did not represent the Library Board. He had no authority to speak on behalf of the Library or the Library Board.

As a library board we make a strong effort to shop and support local business. We only go outside the community if the product that best meets the Library's needs is not available locally. The Library Board will be undertaking a review of current procedures regarding future purchases because we maintain transparency in our commitment to this community.

We would like to thank the public for their input and interest in this matter. Thank you for your continued support of the Library.

The Fort Saskatchewan Library Board

4. OTHER BUSINESS

a. None

5. ADJOURNMENT

*Motion by Al Stewart to adjourn the meeting at 10:14 am. CARRIED*



Board Chair



Board Secretary