

FORT SASKATCHEWAN PUBLIC LIBRARY



Title	Library Closure		
Number	04/02	Date	Mar 10, 2004
Revised	Sep 30, 2010		
Policy			
<p>1. At the discretion of the Director or designate the Library may be closed in the following situations:</p> <ul style="list-style-type: none"> • Emergencies due to public safety concerns such as fire, gas leaks, floods, threats to personal security, or extreme weather conditions. • Structural or mechanical failures that create hazards for patrons and/or staff. • Renovations that would interrupt the operation of the Library for more than one half-day. • Staff training that would require the presence of all staff members. <p>In all cases, the Library Director will inform the Chair of the Library Board (or designate) as soon as possible of the decision to close.</p> <p>2. The Director may close the Library earlier than its regularly scheduled closing time on Christmas Eve and New Year's Eve.</p>			
Approval			
Signature	Matthew Fellows Board Chair		