



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

February 12, 2018

IN ATTENDANCE

Renetta Peddle, Chair
Miranda Brun, Vice-Chair
Lisa Berry, Trustee
Craig Blackmore, Trustee
Dennis Dembicki, Trustee
Al Stewart, Trustee
Michele Feser, Library Director
Kathy McDonald, Recording Secretary

GUESTS

Emily Paulsen, Public Services Manager
Kerri Twigge, Operations Manager

REGRETS

Jibs Abitoye, Councillor
Nadia den Boon, Trustee
Judy Raaschou, Trustee
Don Segberg, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:02 p.m.

1. WELCOME
Renetta presented Dennis with his Library name tag.
2. APPROVAL OF THE AGENDA

Motion by Renetta Peddle to approve the agenda with the addition of "In Camera Session" as #10. Seconded by Dennis Dembicki. CARRIED.

3. APPROVAL OF THE MINUTES OF THE JANUARY 08, 2018 REGULAR BOARD MEETING

Motion by Dennis Dembicki to approve the minutes of the January 08, 2018 Regular Board Meeting. Seconded by Al Stewart. CARRIED.

4. FINANCIAL REPORT

- 📖 The Monthly Financial Statements for December 2017 were reviewed.
- 📖 Michele noted that the 2017 surplus is smaller than in 2016.
- 📖 Michele will verify, with Colleen Wagner, the reason for the brackets around the figures in the "Accumulated Surplus" section.

5. REPORTS

- a. Chair's Report – Renetta Peddle
 - i. Renetta thanked Lisa Berry for attending the *BodyBreak* presentation on February 02.
 - ii. Upcoming Parent Teacher Interview evenings:
 - March 19 (4-7 pm) at OLA – Dennis and Lisa
 - March 20 (3:30-6:30) at OLA – Al
 - March 21 (4-8:30) at SJ XXIII – Miranda
 - Renetta will also contact Fort Christian School
- b. Personnel Committee
Will be meeting after tonight's Board meeting adjourns.
- c. Finance, Development, and Advocacy Committee
Will be meeting after the April Board meeting adjourns.
- d. Report from Council – Jibs Abitoye
None.
- e. ALTA Report
None.
- f. Director's Report
Michele reviewed her written Director's Report, and mentioned that:
 - i. Joanne McLeod and Hal Johnson complimented FSPL on a great program.
 - ii. Physical Literacy Lending Kits are now available for borrowing.
 - iii. The Families First Steadfast Connector will be available every Tuesday at the library starting on February 27. Aylisa will be attending the next Staff Meeting.
 - iv. Three staff members are presenting at the Alberta Association of Library Technician's conference in May.

- v. CALLS has approved funding for three group computer sessions on computer basics, email, and computer security.

Motion by Renetta Peddle to accept reports 4.a, and 5.a. through 5.f. as information. Seconded by Miranda Brun. CARRIED.

6. NEW BUSINESS

- a. Alberta Library Conference – Three board members will attend.
 - Dennis suggested that the Personnel Committee create a policy/guideline about how attendees are chosen.
- b. 2017 Report for Public Library Services Branch

Motion by Renetta Peddle to approve the FSPL 2017 Annual Report submission to the PLSB. Seconded by Lisa Berry. CARRIED.

- c. Sunday hours

Motion by Renetta Peddle to reduce the library's Sunday Hours to 1-5 pm, from 10 am – 5 pm, effective Sunday, March 04, 2018. Seconded by Miranda Brun. CARRIED.

7. CORRESPONDENCE

- a. Card from the Fort Saskatchewan Food Gatherers Society thanking the library for the donation of books for the 2017 Christmas Hamper Campaign.
- b. Letter from Jeremy Emann, Chief Financial Officer, City of Fort Saskatchewan confirming the City's 2018 funding support.

8. UPCOMING EVENTS

- a. March 01 – Health and Wellness Expo (DCC)
- b. March 07 – Chamber of Commerce luncheon, FSPL is hosting
- c. March 10 – Parent Conference (Boys & Girls Club / Families First)
- d. March 12 – FSPL Board Meeting
- e. March 19-25 – Food For Fines (1 food item = \$1 fine removed from patron's account)
- f. March 24-April 02 – Ferguson's Spring Break (Pizza) Reading Challenge
- g. March 30/31/April 01 – Library Closed (Easter)
- h. April 09 – FSPL Board Meeting

9. ROUNDTABLE

Craig mentioned that he forwarded information from the "making a maker" session he attended.

10. In Camera Session
Held from 7 to 7:03 pm

11. Next Meeting: March 12, 2018

12. Adjournment

Motion by Renetta Peddle to adjourn the meeting at 7:03 p.m. CARRIED.



Board Chair



Board Secretary