

FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

June 11, 2018

IN ATTENDANCE

Renetta Peddle, Chair
Jibs Abitoye, Councillor
Lisa Berry, Trustee
Craig Blackmore, Trustee
Miranda Brun, Vice-Chair
Dennis Dembicki, Trustee
Nadia den Boon, Trustee
Judy Raaschou, Trustee
Don Segberg, Trustee
Al Stewart, Trustee
Michele Fedyk, Library Director
Kathy McDonald, Recording Secretary

GUESTS

Patricia Pasolli, Technical Services Assistant

Call to order: Renetta Peddle called the meeting to order at 6 p.m.

1. WELCOME

Renetta welcomed Pat Pasolli, library staff member, to the meeting.

2. APPROVAL OF THE AGENDA

Motion by Dennis Dembicki to approve the agenda. Seconded by Al Stewart.
CARRIED.

3. APPROVAL OF THE MINUTES OF THE MAY 14, 2018 REGULAR BOARD MEETING

Motion by Renetta Peddle to approve the minutes of the May 14, 2018 Regular Board Meeting. Seconded by Miranda Brun. **CARRIED.**

4. FINANCIAL REPORT

The Monthly Financial Statements for April 2018 were reviewed.

5. REPORTS

- a. Chair's Report – Renetta Peddle
 - i. Renetta commented that the Spring Tea with the City Councillors went well, and that it will likely become an annual event.
 - ii. Beginning in September, the Board's committee meetings will start at 6 pm, with the Board meeting following at 6:30 pm.
- b. Personnel Committee
 - i. Discussions regarding improvements to the Staff Benefit Plan are ongoing. FSPL staff recently completed a benefits survey.
 - ii. Plan of Service work will begin in August with a community survey.
- c. Finance, Development, and Advocacy Committee

Motion by Renetta Peddle to change the frequency of the financial report to the Board from monthly to quarterly. Seconded by Miranda Brun. CARRIED.

- d. Report from Council
 - i. The Mayor and other Council members thanked the library for the invitation to tea.
 - ii. Jibs recently toured the Halifax Public Library.
 - iii. Council is in the process of updating the smoking bylaw.
 - iv. World Elder Abuse Awareness Day is Friday, June 15. An event marking the occasion starts at 2 pm at Dr. Turner Lodge.
- e. ALTA Report
None.
- f. Director's Report
Michele reviewed her written Director's Report, and mentioned that:
 - i. A Press Release about the June 16 Summer Reading Club launch, Father's Day craft, and the annual book sale was sent today.
 - ii. Recent and upcoming outreach events are in Legacy Park, at the Preschool Fair, and the Ukrainian Cultural Heritage Village.
 - iii. Staff Professional Development Day was fantastic.
 - iv. Staff Plan of Service workshop is complete. Next step is the community survey (library users and non-users). Michele indicated it would be forwarded to Board members for review prior to its finalization.
 - v. Staff Intranet was recently launched. A Board Intranet will follow.
 - vi. Carpet cleaning will begin on June 22.
 - vii. The library will have an insert in the July Utility bills (no charge). A reminder letter will also be sent to patrons with expired cards.

- g. Monthly Statistics
 - i. May statistics were reviewed.
 - ii. The number of materials sent between the Strathcona County Library and FSPL are now included.

Motion by Renetta Peddle to accept reports 4.a, and 5.a. through 5.g. as information. Seconded by Jibs Abitoye. CARRIED.

6. NEW BUSINESS
None.

7. CORRESPONDENCE
None.

8. UPCOMING EVENTS
- a. July 01 – Canada Day Parade [Craig, Miranda, Don (tent.), Lisa (tent.)]
 - i. Staff will create the book coupons.
 - ii. Miranda will purchase candy.
 - b. September 14 – FSPL budget due to Council
 - c. Mid-October (17/18 or 24/25) – Card Campaign Celebration
 - i. Music by high school students

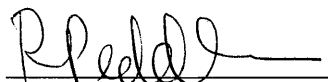
9. ROUNDTABLE
- a. Best wishes for a happy summer.
 - b. Renetta asked those Board members whose terms are expiring this year consider applying for another term.
 - c. Craig asked about GELA's storybook project (where inmates record themselves reading aloud, and their recording is sent to children in their families.

10. IN CAMERA SESSION
Held from 6:48 to 6:49 pm

11. NEXT MEETINGS
- a. Board Meeting – September 10, 2018 at 6:30 pm
 - b. Board Retreat – September 29

12. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 6:50 p.m. CARRIED.



Board Chair



Board Secretary