



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

November 19, 2018

IN ATTENDANCE

Renetta Peddle, Chair
Miranda Brun, Vice-Chair
Jibs Abitoye, Councillor
Lisa Berry, Trustee
Craig Blackmore, Trustee
Dennis Dembicki, Trustee
Nadia den Boon, Trustee
Judy Raaschou, Trustee
Al Stewart, Trustee
Michele Fedyk, Library Director
Kathy McDonald, Recording Secretary

REGRETS

Don Segberg, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:38 p.m.

1. WELCOME
2. APPROVAL OF THE AGENDA

Motion by Judy Raaschou to approve the agenda. Seconded by Renetta Peddle. CARRIED.

3. APPROVAL OF THE MINUTES OF THE OCTOBER 15, 2018 REGULAR BOARD MEETING

Motion by Al Stewart to approve the minutes of the October 15, 2018 Regular Board Meeting, as amended by adding Dennis Dembicki, Trustee to the list of regrets. Seconded by Renetta Peddle. CARRIED.

4. FINANCIAL REPORT

Motion by Renetta Peddle to accept the September Financial Statements as information. Seconded by Jibs Abitoye. CARRIED.

5. REPORTS

- a. Chair's Report – Renetta Peddle
 - i. Has been preparing for the budget presentation to City Council.
 - ii. Jibs Abitoye has been re-appointed to the FSPL Board for the upcoming year.
 - iii. FSPL has seen an increase in activity since Strathcona County Library has been closed. We are offering any and all assistance required/requested.

- b. Personnel Committee
The Committee will next meet in December.

- c. Finance, Development, and Advocacy Committee
The Committee met to fine-tune the November 26 (9:30 a.m.) presentation to Council.

- d. Report from Council
 - i. Budget deliberations have started, with the final vote being on December 11.
 - ii. The City of Fort Saskatchewan has signed an agreement to explore shared services with neighbouring municipalities.

- d. Director's Report
Michele reviewed her written Director's Report, and mentioned that:
 - i. Emily is fantastic at engaging our followers on social media. The numbers of our followers is always increasing.
 - ii. FSPL continues to receive good media coverage.
 - iii. There were 1,554 patrons in the library on October 27, the day of the Trunk or Treat event.
 - iv. Lights Up is Friday, November 23; Santa will be in the library's Fireplace Area. The library will be open until 7 pm.
 - v. Emily's article about the card campaign was sent to PNLA (Pacific Northwest Library Association), Library Journal, SirsiDynix, and will be used elsewhere, as opportunities arise.
 - vi. Library Elf app is now available to FSPL patrons to help in tracking checked-out material. Text messaging is part of the app.

- e. Monthly Statistics
October statistics were reviewed.

Motion by Miranda Brun to accept reports 5.a. through 5.f. as information.
Seconded by Craig Blackmore. CARRIED.

6. OLD BUSINESS
 - a. Plan of Service

Motion by Renetta Peddle to approve the Plan of Service for 2019-2022 as presented. Seconded by Miranda Brun. CARRIED.

7. CORRESPONDENCE

- a. Email from the ALTA (Alberta Library Trustees' Association) that 2019 membership fee is due.
- b. Letter from the City of Fort Saskatchewan to confirm Jibs Abitoye's re-appointment to the FSPL Board for another year.
- c. Miranda has received communication from the City of Fort Saskatchewan regarding interviewing for the vacant FSPL Board positions.

8. UPCOMING EVENTS

- a. November – Book For Every Child Fundraising Campaign: Co-op raised more than \$3,000. Donations are being accepted in the library until December 01.
- b. November 26 – FSPL Budget presentation to City Council.
- c. December – Gift wrapping at Walmart – dates to be confirmed.

9. ROUNDTABLE

Jibs is happy to be reappointed to the FSPL Board.

10. IN CAMERA SESSION

Held from 7:29 to 7:31 pm

11. NEXT MEETINGS


Board Meeting – December 03

12. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:31 p.m. CARRIED.



Board Chair



Board Secretary