

# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

February 11, 2019

## IN ATTENDANCE

Renetta Peddle, Chair  
Jibs Abitoye, Councillor  
Lisa Berry, Secretary  
Miranda Brun, Trustee (via FaceTime)  
Dennis Dembicki, Trustee  
Nadia den Boon, Vice-Chair  
Judy Raaschou, Trustee  
Nicole Starker Campbell  
Al Stewart, Trustee  
Michele Fedyk, Library Director  
Kathy McDonald, Recording Secretary

## REGRETS

Craig Blackmore, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:30 p.m.

1. WELCOME
2. APPROVAL OF THE AGENDA

**Motion** by Jibs Abitoye to approve the agenda. Seconded by Judy Raaschou. CARRIED.

3. APPROVAL OF THE MINUTES OF THE JANUARY 14, 2019 REGULAR BOARD MEETING

**Motion** by Renetta Peddle to approve the minutes of the January 14, 2019 Regular Board Meeting. Seconded by Nicole Starker Campbell. CARRIED.

4. QUARTERLY FINANCIAL STATEMENT – DECEMBER 2018  
The preliminary December 2018 financial statements were reviewed.
5. 2018 ANNUAL REPORT FOR PLSB  
Thank you to Kerri Twigge and Emily Paulsen for gathering and compiling the statistics and information for the report. The Public Libraries Services Branch (PLSB) was also thanked for their funding and support for our Plan of Service, and eResources.

**Motion** by Renetta Peddle to approve the 2018 Annual Report for sending to the PLSB. Seconded by Lisa Berry. CARRIED.

6. REPORTS
  - a. Chair's Report – Renetta Peddle
    - i. Thank you for attending the Physical Literacy Kickoff on February 04.
    - ii. The Alberta Library Conference (ALC) is April 25-28. Renetta will attend, along with two other board members. If you are interested in attending, email Renetta by February 18.
  - b. Personnel Committee
    - i. The Personnel Committee's first meeting will be at 6 pm on Monday, March 11.
    - ii. Prior to that, there will be an email discussion about staff benefits; the City of Fort Saskatchewan needs a response by February 28.
    - iii. Judy Raaschou will chair the Committee.
  - c. Finance, Development, and Advocacy Committee  
Goals for 2019
    - i. Update Reserve Policy.
    - ii. Prepare 3 year budget forecast, as requested by the City of Fort Saskatchewan.
    - iii. Prepare and present the 2020 budget to City Council.
    - iv. Promote kindness.

**Motion** by Renetta Peddle to use \$15,000 from the library's Capital Reserves to replace 75% of the public computers in 2019. Seconded by Al Stewart. CARRIED.

- d. Report from Council
  - i. \$6 million has been committed to provide affordable housing in Fort Saskatchewan. This means 83 apartment units for seniors and low income residents.
  - ii. Council meeting tomorrow will discuss an animal control kennel; and zero lot lines in Sienna and Southpointe areas.
  - iii. Jibs thanked the library for acknowledging Black History Month. The Multicultural Association is hosting an event at St. George's Anglican Church on February 23.
  
- e. Director's Report

Michele reviewed her written Director's Report, and mentioned that:

  - i. The library continues to receive good coverage from the Fort Saskatchewan Record and Mix 107.9.
  - ii. All Harbour Pool passes were claimed during the first week of Physical Literacy month.
  - iii. Tara Stoyles was hired as the new Programmer; Christal Bodman was hired to replace Tara as a Library Assistant. Both start their new jobs on February 25.
  - iv. An Indigenous eBook collection (200 titles) has been added to the Read Alberta electronic collection.
  - v. Strathcona County is promoting their "Choose Kind" campaign for the month of February.
  - vi. Pink shirt day is February 27. Board members are asked to send their photos, wearing pink shirts, to Michele for posting on social media.
  - vii. The Library is hosting a 3 Year Old Fair on March 04, in partnership with the Early Years Coalition.
  - viii. Food For Fines returns on March 18-25.
  - ix. A Cree Language Program is being offered, in partnership with the Fort Saskatchewan Multiculturalism Association.
  - x. The Early Years Coalition is also funding 3 parenting workshops in April.
  
- f. Monthly Statistics

January statistics were reviewed.

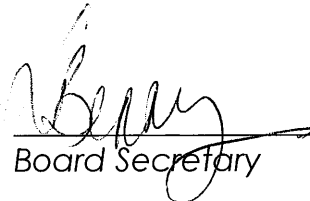
**Motion** by Renetta Peddle to accept reports 6.a. through 6.f. as information.  
Seconded by Nicole Starker Campbell. CARRIED.

- 5. NEW BUSINESS  
None.

6. CORRESPONDENCE
  - a. Thank you from the Food Bank for donating books for the Christmas hampers. 324 kids received books.
  - b. Thank you from the SCL Board in the Fort Saskatchewan Record.
  
7. CURRENT AND UPCOMING EVENTS
  - a. February – Black History Month
  - b. February – Physical Literacy Month
  - c. February 27 – Pink Shirt Day
  - d. March 18-25 – Food For Fines
  
8. ROUNDTABLE  
Nicole will attend a Board Basics workshop when it is held close to Fort Saskatchewan.
  
9. IN CAMERA SESSION  
Held from 7:25 to 7:31 pm
  
10. NEXT MEETINGS  
Board Meeting – March 11
  
11. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 7:31 p.m. CARRIED.

  
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Board Chair

  
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Board Secretary