

FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

May 13, 2019

IN ATTENDANCE

Renetta Peddle, Chair
Jibs Abitoye, Councillor
Lisa Berry, Secretary
Craig Blackmore, Trustee
Miranda Brun, Trustee
Nicole Starker Campbell, Trustee
Dennis Dembicki, Trustee
Nadia den Boon, Vice-Chair
Al Stewart, Trustee
Michele Fedyk, Library Director
Kathy McDonald, Recording Secretary

REGRETS

Judy Raaschou, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:29 p.m.

1. WELCOME
2. APPROVAL OF THE AGENDA

Motion by Nicole Starker Campbell to approve the agenda. Seconded by Al Stewart. CARRIED.

3. APPROVAL OF THE MINUTES OF THE APRIL 08, 2019 REGULAR BOARD MEETING

Motion by Renetta Peddle to approve the minutes of the April 08, 2019 Regular Board Meeting. Seconded by Lisa Berry. CARRIED.

5. REPORTS

a. Chair's Report – Renetta Peddle

- 📖 Renetta thanked Dennis, Nadia, and Michele for attending ALC.
- 📖 There has been excellent media coverage regarding FSPL having received the Punch Jackson Award of Excellence in Library Service.
- 📖 Renetta encouraged the Board members to attend the May 28 Spring Tea with City Council.

b. Personnel Committee

- 📖 The staff benefit package now includes coverage for additional services, coverage for part-time staff, a Health Spending Account, and a 90%/10% employer/employee payment split.

Motion by Dennis Dembicki to update the benefit portion of the Employment Policy (#94/02) with the distributed document, as per the Personnel Committee's recommendation. Seconded by Al Stewart. CARRIED.

- 📖 Michele will prepare a preliminary draft of the remainder of the policy, for review at the September Personnel Committee meeting. The Personnel Committee will bring this update to a Fall Board meeting.
- 📖 The Library Director's performance review meeting has been postponed to later in May.

c. Finance, Development, and Advocacy Committee Next meeting is June 10.

d. Report from Council

- 📖 A Public Hearing regarding annexing land from Strathcona County is scheduled for June 25 at the DCC.
- 📖 My Fort. My City. My Say. The Fort Saskatchewan MDP (Municipal Development Plan) Update survey launched today. The survey takes approximately 20 minutes to complete.
- 📖 The City is also looking for feedback on its waste program.
- 📖 Next council meeting is May 14. City Council breaks for 6 weeks over the summer.
- 📖 City Council members are looking forward to attending the May 28 Spring Tea.

- e. Director's Report

Michele reviewed her written Director's Report, and mentioned that:

 - i. Melanie MacDonald, Community Librarian, starts May 27. Michele thanked staff for filling in during the vacancy.
 - ii. Jillian Carter will begin as Summer Student in June.
 - iii. The Basic Cree Language Classes, offered in partnership with the Fort Saskatchewan Multiculturalism Association have seen great attendance.
 - iv. The Staff Spine Poetry Contest was a hit, and will likely be a public event in 2020 during National Poetry Month (April).
 - v. FSPL's Stories of Kindness Writing Contest is now accepting submissions.
 - vi. The installation of the new public computers is expected to be completed by the end of the summer.
 - vii. Michele will share FSPL's submission for the annual Public Library Board Operating Grant with the Board members. The deadline for submissions was June 15, we submitted our application on April 24, and funds are typically received in August.
 - viii. When it is available, Michele will share information regarding the provincial budget as it relates to public libraries with the Board members.

- f. Monthly Statistics
 - a. April statistics were reviewed.
 - b. The gate counter is now working.
 - c. Great to see increased attendance at teen programs.
 - d. FSPL had 250 contacts with teens at the May 07 Youth Career Expo held at St. Andre Bessette High School.

Motion by Renetta Peddle to accept reports 4.a. through 4.f. as information.
Seconded by Jibs Abitoye. **CARRIED.**

- 6. NEW BUSINESS
 - a. ALC Report

Dennis, Nadia, and Michele spoke about their experiences at the ALC.




7. CORRESPONDENCE

- a. Thank you note from the Youth Bowling Program for the items donated to their auction.
- b. Thank you from the Alberta Heartland PCN for the library's support of the Health and Wellness Expo.
- c. SCL presented FSPL with a framed print at ALC. The plate says "With thanks to our colleagues and friends, for helping Strathcona County Library quickly restore service to our community in the midst of a difficult time."

8. CURRENT AND UPCOMING EVENTS

- a. May 03-05 – Trade Show at DCC – Was very busy. Issued 72 new/renewed cards.
- b. May 28 – Spring Tea with City Council.
- c. June 01 – Legacy Park Family Festival – launches the library's summer programs. The summer issue of What's On @ FSPL will be available on, or before, June 01.
- d. June 15 – Annual Used Book Sale – The Correctional Centre will, once again, receive all the leftover items. Michele will request donations from the public via social media. This sale is held in conjunction with summer reading program registrations.
- e. July 01 – Canada Day Parade will be discussed at the June Board meeting. Nicole, Lisa, Renetta, Craig, and Al are available to walk the parade route.

9. ROUNDTABLE

-  Jibs asked about the difference in spending on Materials and Supplies between 2018 vs 2017. Michele explained that more money is being spent on electronic collections.
-  Michele will ask Clayton Northey about the deficit difference b/w the financial statements (\$19,297), and the motion made at the April Board meeting (\$23,048).
-  Jibs congratulated library staff on their continued hard work, and especially the receipt of the Punch Jackson Award for Excellence in Library Service.

10. IN CAMERA SESSION

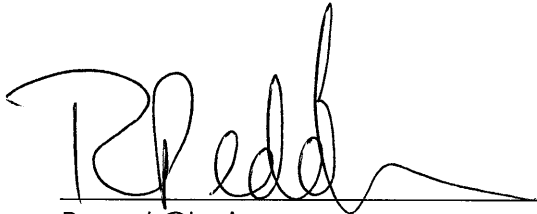
Held from 7:20 to 7:38 pm

11. NEXT MEETINGS

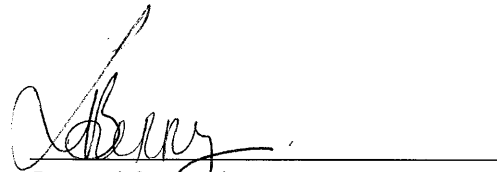
Board Meeting – June 10

12. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:39 p.m. CARRIED.



Board Chair



Board Secretary