

# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

June 10, 2019

## IN ATTENDANCE

Renetta Peddle, Chair  
Jibs Abitoye, Councillor  
Lisa Berry, Secretary  
Craig Blackmore, Trustee  
Miranda Brun, Trustee  
Nicole Starker Campbell, Trustee  
Dennis Dembicki, Trustee  
Nadia den Boon, Vice-Chair  
Al Stewart, Trustee  
Michele Fedyk, Library Director  
Kathy McDonald, Recording Secretary

## REGRETS

Judy Raaschou, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:35 p.m.

1. WELCOME
2. APPROVAL OF THE AGENDA

**Motion** by Al Stewart to approve the agenda. Seconded by Nicole Starker Campbell. CARRIED.









3. APPROVAL OF THE MINUTES OF THE MAY 13, 2019 REGULAR BOARD MEETING

**Motion** by Miranda Brun to approve the minutes of the May 13, 2019 Regular Board Meeting. Seconded by Renetta Peddle. CARRIED.




#### 4. REPORTS




- a. Chair's Report – Renetta Peddle  
Nothing.
- b. Personnel Committee  
Next meeting is September 09.
- c. Finance, Development, and Advocacy Committee  
The committee is finalizing a reserves policy, and it will be brought to the September 09 Board meeting.

**Motion** by Craig Blackmore to correct the deficit noted in the 2018 audited financial statements from \$23,048 to \$19,296. Seconded by Jibs Abitoye.  
**CARRIED.**

- d. Report from Council
  -  City Council members were pleased to join the library for the May 28 Spring Tea, and expressed their thanks for the plants.
  -  The next City Council meeting is June 11. Fire Services Staff compensation will be discussed.
  -  City Council breaks for 6 weeks over the summer.
  -  The latest census numbers were released earlier today, and the city's population increased 2.33% to 26,942!
- e. Quarterly Financial Report – January to April 2019
  -  The library's new benefit plan was effective April 01, so the year-end expenditures for benefits may be slightly higher than budgeted.
  -  Michele will investigate the computer supplies expenditures.
  -  The cost for the public computers will be coming from capital reserves, and will be reflected in the May financial statements.
  -  Furniture and Equipment purchases are high due to a delay in receiving shelving ordered in 2018, and replacing the damaged Program Room TV.
- f. Director's Report

Michele reviewed her written Director's Report, and mentioned that:

  -  The Staff PD Day was a great success.
  -  Several staff were congratulated on their long service: Pat for 14 years, Donna for 15 years, and Susan for 19 years.
  -  Staff are preparing for summer reading. There are numerous programs scheduled, and summer reading challenges for children, teens, and adults.

-  Mary Pinkoski, Writer in Residence, wrote a poem for FSPL, and Michele will forward it to all board members. Michele submitted it to the Fort Saskatchewan Record so it may appear in this week's issue.
  -  All the new public computers have been installed, and six of them will be relocated to the children's area. This is expected to provide for a quieter adult computer area.
  -  The library computer files are backed-up on a regular schedule.
- g. Monthly Statistics  
May statistics were reviewed.

**Motion** by Renetta Peddle to accept reports 4.a. through 4.g. as information.  
Seconded by Lisa Berry. CARRIED.

5. NEW BUSINESS

a. ALTA – Alternate Rep

Craig Blackmore was thanked, and congratulated, on his acceptance as the Alberta Library Trustees' Association Alternate Representative for Area 7 (Metro Edmonton). He will become the Representative in the new year (replacing Colleen Burton-Ochocki).

6. CORRESPONDENCE

Nothing.

7. CURRENT AND UPCOMING EVENTS

a. June 15 (10-4:30 pm) – Book Sale.

b. July 01 – Canada Day Parade.

- i. Renetta will complete, and submit, the parade entry form.
- ii. Library staff will prepare 150 book vouchers to hand out along the parade route.
- iii. Nicole will purchase up to \$500 worth of candy.
- iv. Craig or Lisa will drive GoMo along the parade route, and Renetta and Nicole will walk the route to hand out the candy and vouchers.
- v. Al will pass along his library t-shirt to Nicole.

9. ROUNDTABLE

Have a safe summer.

10. IN CAMERA SESSION

Held from 7:02 to 7:09 pm

11. NEXT MEETING  
September 09

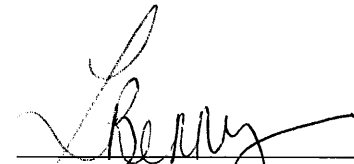
12. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 7:09 p.m. CARRIED.



---

Board Chair



---

Board Secretary