



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

September 09, 2019

IN ATTENDANCE

Renetta Peddle, Chair
Jibs Abitoye, Councillor
Lisa Berry, Secretary
Craig Blackmore, Trustee
Miranda Brun, Trustee
Nicole Starker Campbell, Trustee
Dennis Dembicki, Trustee
Nadia den Boon, Vice-Chair
Judy Raaschou, Trustee
Al Stewart, Trustee
Michele Fedyk, Library Director
Kathy McDonald, Recording Secretary

Call to order: Renetta Peddle called the meeting to order at 6:30 p.m.

1. WELCOME
2. APPROVAL OF THE AGENDA

Motion by Renetta Peddle to approve the agenda. Seconded by Nicole Starker Campbell. CARRIED.

3. APPROVAL OF THE MINUTES OF THE JUNE 10, 2019 REGULAR BOARD MEETING

Motion by Miranda Brun to approve the minutes of the June 10, 2019 Regular Board Meeting. Seconded by Al Stewart. CARRIED.

4. REPORTS

a. Chair's Report – Renetta Peddle

Motion by Lisa Berry to transfer \$37,000 from the Capital Reserve to Operations to cover the cost of the following capital items: swipe reader for basement door; desk and chair for New Programmer; replacement TV for Program Room; additional shelving for DVDs and paperbacks; magazine display unit; 8 replacement chairs for staff; and tables for children's computers. Seconded by Al Stewart. CARRIED.

b. Personnel Committee

Will review, via email, the draft policies (OHS, Respectful Workplace, Employee Code of Conduct, and Employment), for presentation at the October 21 Board Meeting.

c. Finance, Development, and Advocacy Committee

Motion by Renetta Peddle to accept the 2020 budget as presented, and submit it to City Council on September 13. Seconded by Craig Blackmore. CARRIED.


Motion by Renetta Peddle to accept the Reserves Policy. Seconded by Judy Raaschou. CARRIED.


d. Quarterly Financial Report


 The July 2019 financial statements were reviewed.

e. Report from Council

 Annexation is expected to be completed by January 2020.

 Fort Saskatchewan Waste Survey Results and Program Update is on tomorrow's Council Meeting agenda, as is the User Fees & Charges Policy (FIN-009-C).

 The Eastgate Business Park Access will be paid for by Local Improvement Taxes.

 Take Back the Night march is on September 19 (6 pm), beginning at City Hall.

f. Director's Report

Michele reviewed her written Director's Report, and mentioned that:

- 📖 A part-time Programmer has been hired, who will start on September 16.
- 📖 Ashley Slater is the new Page; she started on August 26.
- 📖 Thank you to the Board Members who volunteered to judge the Stories of Kindness submissions.
- 📖 FSPL and Shell are partnering to promote the sharing of kind acts. Social media posts will begin in November.
- 📖 November 13 (7 pm) is the World Kindness Day Celebration. The story winners will be announced, the Writer in Residence will read her poem on kindness, and the Mayor, and other dignitaries, will be invited.

g. Monthly Statistics

June, July, and August statistics were reviewed.

Motion by Renetta Peddle to accept reports 4.a. through 4.g. as information. Seconded by Lisa Berry. CARRIED.

5. NEW BUSINESS

- a. Public Closure Dates for Thanksgiving

Motion by Jibs Abitoye that the library be open to the public on Sunday, October 13, 2019. Seconded by Miranda Brun. CARRIED.

- b. T-Shirt Order
FSPL is ordering T-shirts for staff and Board members.

6. CORRESPONDENCE

Nothing.

7. CURRENT AND UPCOMING EVENTS

- a. Visit with Hon. Lois Mitchell and Jackie Armstrong Homeniuk will be rescheduled.
- b. World Kindness Day Celebration – November 13 (7 pm)

9. ROUNDTABLE

- a. ALTA has been in touch with Craig about required paperwork to confirm his appointment as the Area 7 Alternate.
- b. Michele will register Nicole for the Library Board Basics workshop being held in Spruce Grove on September 21.

10. IN CAMERA SESSION
Held from 7:16 to 7:18 pm

11. NEXT MEETING
October 21

12. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:19 p.m. CARRIED.



Board Chair



Board Secretary