



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

January 13, 2020

## IN ATTENDANCE

Renetta Peddle, Chair  
Jibs Abitoye, Councillor  
Lisa Berry, Secretary  
Craig Blackmore, Vice Chair  
Nicole Starker Campbell, Trustee  
Dennis Dembicki, Trustee  
Nadia den Boon, Trustee  
Lisa Mason, Trustee  
Judy Raaschou, Trustee  
Michele Fedyk, Library Director  
Kathy McDonald, Recording Secretary

Call to order: Renetta Peddle called the meeting to order at 6:00 pm

### 1. WELCOME

Renetta welcomed Lisa Mason to the Library Board, and her first meeting. Everyone introduced themselves.

### 2. APPROVAL OF THE AGENDA

Renetta encouraged Trustees to submit agenda items to her approximately 2 weeks prior to the meeting.

**Motion** by Renetta Peddle to approve the agenda. Seconded by Nicole Starker Campbell. CARRIED.

### 3. APPROVAL OF THE MINUTES OF THE DECEMBER 09, 2019 REGULAR BOARD MEETING

**Motion** by Renetta Peddle to approve the minutes of the December 09, 2019 Regular Board Meeting. Seconded by Nadia den Boon. CARRIED.

#### 4. REPORTS

##### a. Chair's Report – Renetta Peddle

##### i. Election to Board Positions

The floor was opened for nominations for Library Board Chair for 2020.

- Lisa Berry nominated Renetta Peddle.
- Renetta accepted.
- Renetta Peddle elected as Chair.

The floor was opened for nominations for Library Board Vice Chair for 2020.

- Nadia den Boon nominated Craig Blackmore.
- Craig accepted.
- Craig Blackmore elected as Vice Chair.

The floor was opened for nominations for Library Board Secretary for 2020.

- Judy Raaschou nominated Lisa Berry.
- Lisa accepted.
- Lisa Berry was elected as Secretary.

##### Personnel Committee – members for 2020

- Lisa Berry
- Nicole Starker Campbell
- Dennis Dembicki
- Judy Raaschou

##### Finance, Development, and Advocacy Committee – members for 2020

- Jibs Abitoye
- Craig Blackmore
- Nadia den Boon
- Lisa Mason

- ##### ii. There is a vacancy on the Library Board, and the City of Fort Saskatchewan will be re-posting it later in the year.









##### b. Personnel Committee

- ##### i. The Committee next meets in February.
- ##### ii. The Library Director's contract needs to be renewed this year.






- c. Finance, Development, and Advocacy Committee  
The Committee next meets in March.

**Motion** by Craig Blackmore to approve the amended 2020 budget that reflects the removal of \$11,300 from the City of Fort Saskatchewan's grant. Seconded by Jibs Abitoye. CARRIED.

- d. Report from Council






-  First meeting of 2020 is January 14.
-  Council is preparing an action plan to accompany the new Diversity and Inclusion Policy.
-  More information will be coming regarding the Regional Transit Services Commission.
-  There are no new capital investments for 2020.
-  A recent campground study/report will be discussed.
-  A decision is forthcoming regarding a possible addition to the DCC.
-  Upcoming provincial tax changes may impact future City of Fort Saskatchewan budgets.
-  Harbour Pool reopens on January 26 after the annual maintenance.

- e. ALTA Report

-  Continue to work on a member form for the website.
-  Working through funding reductions.
-  Hired a fundraiser.
-  Next meeting is January 23.
-  Colleen McClure, the ALTA Rep has resigned. Craig will confirm whether St. Albert will replace her as the Representative for Area 7, or if they will appoint the alternate, and Craig will step into the Director position.

- f. Director's Report






Michele reviewed her written Director's Report, and mentioned that:

-  Bach to Pop Sing Along was well attended, and they will be asked to return for another performance.
-  A jazz quartet, directed by a member of Bach to Pop, would like to perform in the library.
-  A \$10,000 grant from Shell has been confirmed. This is a two year commitment to the new Snacks in the Stacks program. The program will be launched on January 29 (3:30 pm).
-  Michele attended several meetings in December, including a TAL Board meeting.
-  Creativebug database is now available for patrons.

- g. Monthly Statistics  
December statistics were reviewed.

**Motion** by Renetta Peddle to accept reports 4.a. through 4.g. as information.  
Seconded by Lisa Berry. CARRIED.


5. NEW BUSINESS

- a. Board Retreat – May 23
  -  Location TBA
  -  Lunch will be provided.
  -  Punch Jackson will be speaking about advocacy in changing political times.
- b. 2020 Schedule of Events  
Michele mentioned that the schedule is not an exhaustive list, and includes all Board meetings.
- c. Board Volunteer Hours Record Sheets for 2019 and 2020
  -  Hand in the completed 2019 record sheets to Michele.
  -  2020 record sheets are included in this meeting's package.

6. CORRESPONDENCE

Card from Shell Scotford Production confirming a two year commitment to funding the library's Snacks in the Stacks program.

7. CURRENT AND UPCOMING EVENTS

-  Snacks in the Stacks launch – January 29 (3:30 pm)
-  Physical Literacy Month – February  
Passports were distributed, and trustees were encouraged to complete 5 activities in February to be entered to win prizes.

8. ROUNDTABLE

Michele is attending the PLA Conference (Public Library Association) in Nashville (February 25-29).

9. IN CAMERA SESSION

Held from 6:50 to 6:53 pm

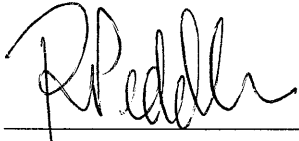
10. NEXT MEETING

February 10

11. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 6:54 pm

CARRIED.



Board Chair



Board Secretary