

FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

February 10, 2020

IN ATTENDANCE

Renetta Peddle, Chair
Lisa Berry, Secretary
Craig Blackmore, Vice Chair
Nicole Starker Campbell, Trustee
Dennis Dembicki, Trustee
Lisa Mason, Trustee
Judy Raaschou, Trustee
Michele Fedyk, Library Director
Kathy McDonald, Recording Secretary

REGRETS

Jibs Abitoye, Councillor
Nadia den Boon, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:31pm

1. APPROVAL OF THE AGENDA

Motion by Renetta Peddle to approve the agenda. Seconded by Lisa Berry. CARRIED.

2. APPROVAL OF THE MINUTES OF THE JANUARY 13, 2020 REGULAR BOARD MEETING

Motion by Judy Raaschou to approve the minutes of the January 13, 2020 Regular Board Meeting. Seconded by Nicole Starker Campbell. CARRIED.

3. REPORTS

a. Chair's Report

Renetta reminded Board Members that Lois Mitchell, Alberta's Lieutenant Governor, and Jackie Armstrong Homeniuk, MLA, will visit the library tomorrow (February 11) at 1:30 pm

- b. Personnel Committee
Renetta and Judy will meet to formalize the agenda for the March 09 Personnel Committee Meeting.
- c. Finance, Development, and Advocacy Committee
 - i. The library will have a slight deficit for 2019 (approximately 2-3%); the audited financial statements will be presented in April.
Motions to transfer funds from reserves will occur at that meeting.

Motion by Craig Blackmore that, on the recommendation of the FDA Committee, the library transfer \$25,000 from capital reserves to the 2020 operating budget to cover the cost of servers and computers identified for replacement. Seconded by Lisa Berry. CARRIED.

- ii. The four year computer replacement program will begin in 2021.
- iii. Punch Jackson is the guest speaker at the May 23 Board Retreat. He is an expert in library advocacy, especially in the political sphere.

- d. Report from Council
None.

Dennis Dembicki joined the meeting at 6:43 pm

- e. ALTA Report
 - i. The ALTA handbook for new trustees is in the final review and revision stages.
 - ii. Continuing to work through funding reductions.
 - iii. Next meeting is March 05.
 - iv. Craig's role on the ALTA board has yet to be confirmed.
- f. Director's Report
Michele reviewed her written Director's Report, and mentioned that:
 - i. The Snacks in the Stacks program has been very well received by patrons, and it has received good media attention. The library thanks Shell for funding the program. Snacks in the Stacks is only presented on school days.
 - ii. Mayor Gale Katchur, proclaimed February as Physical Literacy Month.
 - iii. Lois Mitchell, Alberta's Lieutenant Governor, and Jackie Armstrong Homeniuk, MLA, visit the library tomorrow. They will tour the library beginning at 1:30, and the Lieutenant Governor will present a book to the library at 2 pm.

- iv. The library's stand-alone book drop is now in the foyer of the DCC. It is locked pending the finalizing of logistics.
 - v. Today's Board package includes instruction sheets on how to pay fines online (a new service) and how to access BookMyne (a library app).
- g. Monthly Statistics
- i. January statistics were reviewed.
 - ii. Michele will arrange to have a column for 2018 statistics added to upcoming reports.

Motion by Renetta Peddle to accept reports 3.a. through 3.g. as information. Seconded by Nicole Starker Campbell. CARRIED.

4. NEW BUSINESS

- a. Plan of Service Progress Report 2019
 - i. Once approved, the progress report will be shared with City Council, Community Members, and on the library's website.
 - ii. Michele will verify a few details, and update the report.
 - iii. Michele noted that the collection of statistics has been revised to better fit with the format of the Plan of Service.
- b. Metro Director / Board Meeting – Craig
 - i. All libraries in the metro area provided updates.
 - ii. There was a presentation about the changing eBook landscape.
 - iii. St. Albert Public Library spoke about their storefront location, and issues that have arisen (such as parking availability and pedestrian access).
 - iv. Strathcona County Library received a donation from a family to replace their entire board book collection, after last year's fire.

5. CORRESPONDENCE

Email to Michele from an employee at Dow regarding funding sources for FSPL, that also included a very complimentary review of the library.

6. CURRENT AND UPCOMING EVENTS

- a. Black History Month – February
Jibs was present in the library for the Mayor's proclamation
- b. Physical Literacy Month – February
Mayor's proclamation on February 06
- c. Lieutenant Governor Visit and book presentation – February 11 (2 pm)
- d. Jazz Performance – March 11 (7 pm)
- e. Board Retreat – May 23

8. ROUNDTABLE

- a. Thank you to all the Board Members who attended the Snacks in the Stacks launch (January 29), and to Lisa Berry for attending the Physical Literacy Month proclamation (February 06).
- b. Lisa Mason is attending the Board Basics workshop in Lamont on March 14.

9. IN CAMERA SESSION

Held from 7:20 to 7:25 pm

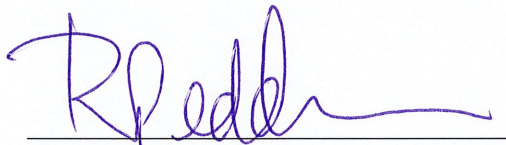
10. NEXT MEETING

March 09

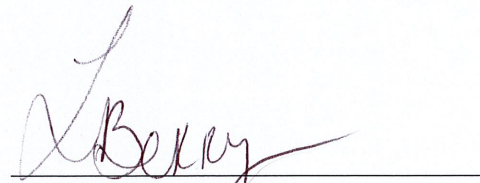
11. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:26 pm

CARRIED.



Board Chair



Board Secretary