



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

September 14, 2020

IN ATTENDANCE

Renetta Peddle, Chair
Jibs Abitoye, Councillor (via phone)
Lisa Berry, Secretary
Craig Blackmore, Vice Chair
Nicole Starker Campbell, Trustee
Nadia den Boon, Trustee
Lisa Mason, Trustee (via phone)
Judy Raaschou, Trustee
Norma Leader, Trustee
Michele Fedyk, Library Director

REGRETS

Dennis Dembicki, Trustee

Call to order: Renetta Peddle called the meeting to order at 7:01 pm

1. APPROVAL OF THE AGENDA

Motion by Renetta Peddle to approve the agenda. Seconded by Nicole Starker Campbell. CARRIED.

2. APPROVAL OF THE MINUTES OF THE JUNE 8, 2020 REGULAR BOARD MEETING

Motion by Renetta Peddle to approve the minutes of the June 8, 2020 Board Meeting. Seconded by Lisa Berry. CARRIED.

3. REPORTS

a. Chair's Report

Renetta thanked the FSPL staff for their commitment, work and perseverance in reopening the Library during this ongoing pandemic.

b. Personnel Committee

Motion by Judy Raaschou to approve the revised Financial Policy that includes a more detailed section on Tangible Capital Assets including a definition and threshold amount. Seconded by Lisa Mason.
CARRIED

The Personnel Committee will next meet on November 9.

- c. Finance, Development, and Advocacy Committee
Motion by Craig Blackmore to approve the 2020 Proposed Budget and submit it to City Council by September 30, 2020. Seconded by Jibs Abitoye. CARRIED

The quarterly operating financial statement was presented and reviewed.

Next FDA meeting is October 9, 2020.

- d. Report from Council
 - i. There are four active COVID-19 cases in Fort Saskatchewan to date.
 - ii. It is a stressful time for schools as students return. The province does not plan to shut down the economy.
 - iii. Council passed a bylaw to have masks mandatory when the City has 10 or more active cases.
 - iv. Residents are encouraged to provide comments on the municipal plan review.
 - v. Discussions are ongoing about a permanent campground location for the City.
 - vi. 2021 budget deliberations will continue into November.
- e. ALTA Report
 - i. ALTA membership fees have increased.
 - ii. A new executive has been voted in.
 - iii. The association is working on internal functions of the organization.
 - iv. Stronger Together Virtual Conference is being held on October 1 and 2. <https://strongertogether.heysummit.com/>
- f. Director's Report
Michele reviewed her written Director's Report, and mentioned that:
 - i. The materials return bin at the DCC is now open every Saturday. Returns can be made at the Library's outside bookdrop every Tuesday. Quarantine time for materials has increased to 96 hrs.

- ii. Staff have done a remarkable job of reopening the Library and modeling the safety measures.
 - iii. Modified hours open to the public will remain until the end of the year.
- g. Monthly Statistics – June, July, August
Gate count is down due to modified hours and safety measures that make it challenging to offer in person programming and studying.

Motion by Renetta Peddle to accept reports 3.a. through 3.g. as information.
Seconded by Nadia DeBoon. CARRIED.

4. NEW BUSINESS

- i. Motion by Renetta Peddle to eliminate late fees for library materials (with the exception of lost/damaged materials) effective September 15. Seconded by Lisa Berry. CARRIED

5. CORRESPONDENCE

None.

6. ROUNDTABLE

7. IN CAMERA SESSION

Held from 7:50 to 7:52

8. NEXT MEETING

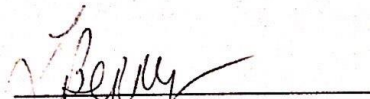
October 9, 2020

9. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:52

CARRIED.


Board Chair


Board Secretary