



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

February 8, 2021

## IN ATTENDANCE (via Zoom)

Renetta Peddle, Chair  
Lisa Berry, Trustee  
Craig Blackmore, Vice Chair  
Nicole Starker Campbell, Trustee  
Nadia den Boon, Secretary  
Gordon Harris, Councillor  
Norma Leader, Trustee  
Lisa Mason, Trustee  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Michele Fedyk, Library Director  
Shannon Bubel, Recording Secretary

## REGRETS

No regrets

Call to order: Renetta Peddle called the meeting to order at 6:33 pm

### 1. APPROVAL OF THE AGENDA

**Motion** by Renetta Peddle to approve the agenda. Seconded by Norma Leader. CARRIED.

### 2. Approval of the minutes of the January 11, 2021 regular board meeting.

**Motion** by Renetta Peddle to approve the minutes of the January 11, 2021 Board Meeting. Seconded by Nicole Starker Campbell. CARRIED.

### 3. REPORTS

#### a. Chair's Report

- i. Renetta reminded everyone send Volunteer Hours and Related Parties Survey to Shannon.

- b. Personnel Committee
  - i. Judy has accepted the Chair position for the Committee.
  - ii. The committee is working on revisions of section 10.1 of the Employment Policy 92-04, as well as an update on the Evaluation Process of Library Director 95-02)
  - iii. The Chair will present changes to the Board at meeting in March.

Next meeting April 12, 2021 @ 6:00pm

- c. Finance, Development, and Advocacy Committee

Next meeting March 8, 2021 @ 6:00pm

- d. Report from Council

Council is continuing to meet virtually. Members continue to sort out Covid-19 response and what facilities will open after the province's recent easing of restrictions. Regional Transit Services Commission has officially been approved. Members are hoping to improve the transit model in the capital region (ie. possible bus service from Fort Saskatchewan to the airport in the future).

- e. ALTA Report

ALTA met in January. The next meeting is on March 25. Work is proceeding on developing some coffee chats, which are online communication sessions for trustees. Organizational review is ongoing. Work continues on the revamp of the trustee's reference collection and making large handbook smaller.

- f. Director's Report
  - i. Library closure to the public continues with the offering of curbside pickup of materials and online programming. The Library is included in Step 3 of the reopening plan from the province. Michele will continue to provide updates.

- g. Quarterly Financial Report – December 2020

- i. Michele presented the unofficial year end financial statement for 2020. The audited/official statement will be presented in April.

- h. Monthly Statistics – January

- i. Month statistics now include 2019 as requested, as well as curbside pickup and social media stats.

**Motion** by Renetta Peddle to accept reports 4.a. through 4.h. as information.  
Seconded by Lisa Berry. CARRIED.

4. NEW BUSINESS

- a) Approval of 2020 Annual Report for PLSB

**Motion** by Renetta Peddle to approve the 2020 Annual Report for PLSB.  
Seconded by Norma Leader. CARRIED.

- b) 2020 Main Areas of Focus  
Michele shared a document highlighting the main areas of focus for 2021.

5. CORRESPONDENCE

- i. Renetta received a letter back from ALTA in response to the Library's suspension of membership.

7. ROUNDTABLE

8. IN CAMERA SESSION

Held from 7:15 pm – 7:16pm

9. NEXT MEETING

March 8, 2021

10. ADJOURNMENT

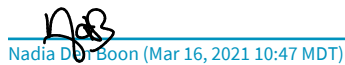
**Motion** by Renetta Peddle to adjourn the meeting at 7:17 pm.

CARRIED.



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Board Chair

  
Nadia Durr Boon (Mar 16, 2021 10:47 MDT)

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Board Secretary