



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

April 12, 2021

IN ATTENDANCE (via Zoom)

Renetta Peddle, Chair
Lisa Berry, Trustee
Craig Blackmore, Vice Chair
Nicole Starker Campbell, Trustee
Nadia den Boon, Secretary
Gordon Harris, Councillor
Norma Leader, Trustee
Lisa Mason, Trustee
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Michele Fedyk, Library Director
Shannon Bubel, Recording Secretary

GUESTS (via Zoom)

Carlie Persson, PwC
Janice Yeh, PwC
Colleen Wagner, City of Fort Saskatchewan

REGRETS

Khumbulani Ndebele, PwC

Call to order: Renetta Peddle called the meeting to order at 6:30 pm

1. APPROVAL OF THE AGENDA

Motion by Gordon Harris to approve the agenda. Seconded by Craig Blackmore. **CARRIED.**

2. PRESENTATION OF 2020 AUDITED FINANCIAL STATEMENTS BY PwC

 Janice Yeh and Carlie Persson reviewed PwC's audit results of the library's 2020 financial statements, and their recommendations.

Motion by Lisa Berry to accept, as information, the 2020 audited financial statements as presented by PwC. Seconded by Nicole Starker Campbell. **CARRIED.**

Janice Yeh, Carlie Persson, and Colleen Wagner left the meeting at 7:00 pm.

3. Approval of the minutes of the March 8, 2021 regular board meeting.

Motion by Norma Leader to approve the minutes of the March 8, 2021 Board Meeting. Seconded by Judy Raaschou. CARRIED.

4. REPORTS

a. Chair's Report

- Renetta thanked Michele and her staff for their constant flexibility and response to the changes in restrictions during the pandemic.

b. Personnel Committee

- The timeline for sending out the Director Performance Evaluation Surveys was discussed. Renetta will send out the surveys via email by May 3rd to be completed by May 10th. The results will be compiled and presented to the board in June.
- The Patron Code of Conduct is in the process of being updated to include a statement on abiding to safety measures to protect library staff and patrons. Once it is finalized, it will be presented for approval.
- Bylaw #1 will also be reviewed/updated.

Next meeting June 14, 2021 @ 6:00pm

c. Finance, Development, and Advocacy Committee

- No report

Next committee meeting is May 10, 2021 @ 6:00pm

d. Report from Council

- Council members receive daily Covid-19 updates. There were 72 active cases April 12. On April 9th there were 58. The increase of cases has required the province to implement further restrictions.
- There is a council meeting April 13 to discuss planning and development matters for the City.

e. ALTA Report

- ALTA's current focus is on the organizational review.
- Craig's term as ALTA representative ends at the 2021 AGM. He will not be renewing his position. Renetta thanked Craig for his dedication and time as an ALTA representative.

f. Director's Report

- i. As of April 7th, the Library building is closed for the third time. Staff have been busy making adjustments. Patrons are still able to receive phone/email support, as well as, have access to eResources and curbside pickup.
 - ii. We had 300 Spring Break Reading Challenge participants. The completed pizza trackers will be showcased on the glass windows in the library/City Hall foyer.
- g. Monthly Statistics
March statistics were presented.
- o The quarterly reference stats will be shared at the next board meeting.

Motion by Judy Raaschou to accept reports 4.a. through 4.g. as information.
Seconded by Lisa Berry. CARRIED.

4. NEW BUSINESS

None

5. CORRESPONDENCE

None

6. ROUNDTABLE

It was agreed to remove the In-Camera session as a standing agenda item and add it when required.

7. NEXT MEETING

May 10, 2021

9. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:44pm.

CARRIED.



Board Chair



Nadia den Boon (May 12, 2021 10:21 MDT)

Board Secretary