



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

**May 10, 2021**

## **IN ATTENDANCE (via Zoom)**

Renetta Peddle, Chair  
Lisa Berry, Trustee  
Craig Blackmore, Vice Chair  
Nicole Starker Campbell, Trustee  
Nadia den Boon, Secretary  
Gordon Harris, Councillor  
Norma Leader, Trustee  
Lisa Mason, Trustee  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Michele Fedyk, Library Director  
Shannon Bubel, Recording Secretary

Call to order: Renetta Peddle called the meeting to order at 6:31 pm

### 1. APPROVAL OF THE AGENDA

**Motion** by Judy Raaschou to approve the agenda. Seconded by Nicole Starker Campbell. **CARRIED.**

### 2. Approval of the minutes of the April 12, 2021 regular board meeting.

**Motion** by Craig Blackmore to approve the minutes of the April 12, 2021 Board Meeting. Seconded by Lisa Mason. **CARRIED.**

### 3. REPORTS

#### a. Chair's Report

- o Annual Provincial Grant was approved and funds received
- o Renetta thanked all the board members for their time, commitment, and attendance. She also highlighted and acknowledged how long each member has served on the board.

#### b. Personnel Committee

- Staff and Board/Management surveys for the Library Director's Annual Performance Review were conducted.  
Next meeting June 14, 2021 @ 6:00pm
- c. Finance, Development, and Advocacy Committee
  - The committee discussed and brainstormed advocacy ideas and is looking forward to Punch Jackson presenting on the topic at the board retreat scheduled for the fall.
  - 2022 proposed budget will soon be drafted and then reviewed at the next FDA meeting.  
Next committee meeting is September 13, 2021 @ 6:00pm
- d. Report from Council
  - Council continues to focus on land and development matters.
  - Council's budget had a significant surplus due to the pandemic and reduction of services. Council is reallocating these funds towards snow clearing reserves, as well as other operating reserves.
  - A committee has been formed to discuss future school sites in the Fort.
- e. ALTA Report
  - ALTA's focus remains on an organizational review.
  - Coffee chats have provided an opportunity for support and has given trustees a place to meet and discuss topics/issues.
- f. Director's Report
  - i. The Library building remains closed. Curbside, phone service and virtual programs are being utilized. Our takeout garden starter kits were created and all 60 were picked up in two days. Staff continue to do a wonderful job during this time.
  - ii. We are revamping our makerspace area/services that includes a new 3D printer. 3-D printing service will hopefully be available to patrons once the library reopens.
  - iii. The pages are doing a shelf reading blitz of the entire collection while the Library remains closed.
  - iv. 80% of staff are vaccinated.
  - v. Hoping to expand on our borrowed items as the telescopes have been a massive success.
- g. Monthly Statistics  
April statistics were presented. The quarterly reference numbers were included.
- h. Quarterly Financial Statements

Financial Statements for the Jan-Mar period were presented and discussed.

**Motion** by Marianne Quimpere to accept reports 4.a. through 4.h. as information. Seconded by Judy Raaschou. CARRIED.

4. NEW BUSINESS  
None

5. CORRESPONDENCE  
Renetta shared an email from Elk Island Public Schools in regards to their commitment to partner on a shared space with the library.

6. ROUNDTABLE

7. NEXT MEETING  
June 14, 2021

9. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 7:08pm.

CARRIED.



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Board Chair

  
Nadia van Boon (Jun 15, 2021 10:30 MDT)

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Board Secretary