



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

September 13, 2021

## IN ATTENDANCE (via Zoom)

Renetta Peddle, Chair  
Lisa Berry, Trustee  
Craig Blackmore, Vice Chair  
Nicole Starker Campbell, Trustee  
Nadia den Boon, Secretary  
Gordon Harris, City Councillor  
Norma Leader, Trustee  
Lisa Mason, Trustee  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Michele Fedyk, Library Director  
Shannon Bubel, Recording Secretary

Call to order: Renetta Peddle called the meeting to order at 6:29 pm

### 1. APPROVAL OF THE AGENDA

**Motion** by Craig Blackmore to approve the agenda. Seconded by Marianne Quimpere. CARRIED.

### 2. Approval of the minutes of the June 14, 2021 regular board meeting.

**Motion** by Nicole Starker Campbell to approve the minutes of the June 14, 2021 Board Meeting. Seconded by Norma Leader. CARRIED.

### 3. REPORTS

#### a. Chair's Report

- The Personnel Committee has put the Board Evaluation Survey into an electronic format. The link will be sent to the Board via email and results will be reviewed by the Personnel Committee.
- The Board Retreat with Punch Jackson that was scheduled for this fall has been postponed until it is safe to meet in person.
- Renetta will be stepping down as Board Chair in January. The Board thanked Renetta for her five years serving as chairperson.

- b. Personnel Committee
  - o Patron Code of Conduct has been revised to include COVID-19 safety measures.

**Motion** by Nicole Starker Campbell to approve the revision of The Patron Code of Conduct. Seconded by Marianne Quimper. CARRIED.

- o Bylaw #1 revisions are in progress and once completed they will be presented to the Board.
- o Next meeting is November 8, 2021

- c. Finance, Development, and Advocacy Committee

**Motion** via email August 27, 2021 by Renetta Peddle to approve the 2022 Proposed Budget and submit it to City Council by August 31, 2021. Seconded by Judy Raaschou. CARRIED.

- o Next meeting is October 25, 2021

- d. Report from Council
  - o The City's budget review process will start in November. Gordon supports the Library's proposed 2022 budget.

- e. ALTA Report
  - o Craig's term as ALTA representative ended June 19 at the AGM. The new regional representative is David Atkinson from Strathcona County Library.

- f. Director's Report
  - o The Library's 70<sup>th</sup> Anniversary Celebration has been moved to 2023 to reflect the correct dates.
  - o One-on-one in person services have been reinstated. Group programming continues to be offered online.

- g. Monthly Statistics  
June, July, August statistics were presented.

- h. Quarterly Financial Statement  
Financial Statements for the Apr-Jun period were presented and discussed.

**Motion** by Craig Blackmore to accept reports 4.a. through 4.h. as information. Seconded by Lisa Berry. CARRIED.

4. NEW BUSINESS

None

5. CORRESPONDENCE

None

6. ROUNDTABLE

7. NEXT MEETING

October 25, 2021

9. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 7:22 pm.

CARRIED.



---

Board Chair

  
Nadia Lynn Boon (Oct 27, 2021 12:44 MDT)

---

Board Secretary