



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

**January 10, 2022**

## **IN ATTENDANCE (via Zoom)**

Renetta Peddle, Chair  
Lisa Berry, Trustee  
Craig Blackmore, Vice Chair  
Michelle Craig, Trustee  
Nadia den Boon, Secretary  
Norma Leader, Trustee  
Lisa Mason, Trustee  
Patrick Noyen, City Councillor  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Michele Fedyk, Library Director  
Shannon Bubel, Recording Secretary

## **GUESTS (via Zoom)**

Robyn Eeson, KPMG

## **REGRETS**

Nicole Starker Campbell, Trustee

Call to order: Renetta Peddle called the meeting to order at 6:31 pm

1. Guests: Robyn Eeson, KPMG
  - o KPMG are our newly appointed auditors, as well as for the City of Fort Saskatchewan.
  - o Library's audit begins next week and will attend the board meeting in February to present the results.

Robyn Eeson left the meeting at 6:43pm

2. Welcome Michelle!

## 3. APPROVAL OF THE AGENDA

Agenda was amended to include an in-camera session and the correct agenda date.

**Motion** by Marianne Quimpere to approve the amended agenda. Seconded by Patrick Noyen. CARRIED.

4. Approval of the minutes of the December 13, 2021 regular board meeting.

**Motion** by Norma Leader to approve the minutes of the December 13, 2021 Board Meeting, with the corrected sentence "We haven't had the opportunity to achieve all of our goals due to the pandemic" under the Director's Report. Seconded by Craig Blackmore. CARRIED.

5. REPORTS

a. Chair's Report

*Election of Library Board Positions and Committees*

a) Election to Board Positions

The floor was opened for nominations for Library Board Chair for 2022.

- Renetta Peddle nominated Nadia Den Boon.
- Seconded by Patrick Noyen
- Nadia accepted.
- Nadia Den Boon elected as Chair.

The floor was opened for nominations for Library Board Vice Chair for 2022.

- Judy Raaschou nominated Renetta Peddle.
- Seconded by Norma Leader
- Renetta accepted.
- Renetta Peddle elected as Vice Chair.

The floor was opened for nominations for Library Board Secretary for 2022.

- Renetta Peddle nominated Craig Blackmore.
- Seconded by Michelle Craig
- Craig accepted.
- Craig Blackmore elected as Secretary.

b) Selection of Personnel and FDA Committee Members

Personnel Committee – members for 2022

- Michelle Craig
- Norma Leader
- Renetta Peddle
- Marianne Quimpere
- Judy Raaschou

Finance, Development, and Advocacy Committee – members for 2022

- Craig Blackmore
- Lisa Mason
- Patrick Noyen
- Nicole Starker Campbell

b. Personnel Committee

- The committee discussed the Plan of Service and update to closures and stat holidays for 2022.

**Motion** by Marianne Quimper to approve the extension of the Plan of Service to 2023. Seconded by Michelle Craig. CARRIED.

- Employment Policy 92-04 revised to include National Truth and Reconciliation Day on September 30 as a statutory holiday, as well as change the stat from Easter Sunday to Easter Monday (Easter Sunday will remain as an unpaid closure).

**Motion** by Craig Blackmore to approve the revised Employment Policy, as well as the closure dates for 2022. Seconded by Michelle Craig. CARRIED.

c. Finance, Development, and Advocacy Committee

- No report.

d. Report from Council

- The City Budget has been approved by Council.
- 2022 Council will be revisiting the Strategic and 10-year Capital Plans.
- Land Use Bylaws will be looked at during the January meeting.
- The City is looking at moving the management/ownership of photo radar from in house to a contractor.
- The motion was overturned to revisit plan to expand the DCC. Council will be weighing options to include the expansion of Harbour Pool.

e. Director's Report

- Michele has submitted her resignation to the board. Her last day of work is January 28.

f. Monthly Statistics

Statistics are delayed due to staff illness and will be sent via e-mail by the end of the week.

**Motion** by Renetta Peddle to accept reports 4.a. through 4.f. as information. Seconded by Judy Raaschou. CARRIED.

6. NEW BUSINESS

The 2022 Board meeting dates and contact list were shared.

7. CORRESPONDENCE

None

8. ROUNDTABLE

9. IN CAMERA SESSION

Held from 7:40 pm – 8:00 pm

10. NEXT MEETING

February 14, 2022

11. ADJOURNMENT

**Motion** by Renetta Peddle to adjourn the meeting at 8:01 pm.

CARRIED.



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Board Chair

  
Nadia Den Boon (Feb 17, 2022 18:03 MST)

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Board Secretary