



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

February 14, 2022

IN ATTENDANCE (via Zoom)

Nadia den Boon, Chair
Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Patrick Noyen, City Councillor
Renetta Peddle, Vice Chair
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee
Kerrilea Twigge, Acting Library Director
Shannon Bubel, Recording Secretary

GUESTS (via Zoom)

Robyn Eeson, KPMG
Taylor Rolheiser, KPMG
Colleen Wagner, City of Fort Saskatchewan

Call to order: Nadia Den Boon called the meeting to order at 6:30 pm

1. APPROVAL OF THE AGENDA

Motion by Nadia Den Boon to approve the amended agenda. Seconded by Nicole Starker Campbell. CARRIED.

2. 2021 Audited Financial Statement Presentation by KPMG and City of Fort Saskatchewan

- Robyn Eeson and Taylor Rolheiser reviewed KPMG's audit results of the library's 2021 financial statements, and their recommendations.
- Colleen Wagner reviewed the library's 2021 financial statements.

Motion by Michelle Craig to accept, as information, the 2021 audited financial statements as presented by KPMG, with the amendment to add Colleen Wagner's signature and revise Kerrilea Twigge's title to Acting Library Director. Seconded by Craig Blackmore. CARRIED.

3. Approval of the minutes of the January 10, 2022 regular board meeting.

Motion by Patrick Noyen to approve the minutes of the January 10, 2022 Board Meeting, with the corrected sentence “Land Use Bylaws” under the Report from Council, and correct KPMG on the Guest List. Seconded by Judy Raaschou.
CARRIED.

4. REPORTS

- a. Chair's Report

- o Thanks to Kerri and Shannon for stepping up during this transition period at the library
- o The Director position has been posted, with March 4th being the deadline to apply. There have been 4 resumes submitted thus far. Personnel Committee will meet on March 14th to look through the resumes
- o Schedule of committee meetings to come, hoping to have an FDA meeting prior to meeting on March 14th in addition to the personnel committee meeting
- o Applications are due for the 2022 Minister's Awards for Municipal and Public Library Excellence by March 31st. Nadia will email the Board information and to discuss ideas

- b. Report from Council

- o Property tax assessments now have the option to be delivered electronically
- o Council received a presentation from the North Saskatchewan River Valley Heritage program. They are gathering support from municipalities to name the River valley from Banff to the Saskatchewan border as a Heritage site
- o Developer issued an intersection proposal to have an intersection on highway 21 between 84 street and Highway 15. Council voted 6 to 1 in favor
- o Regional Transit Commission met to discuss connecting Leduc to Fort Saskatchewan through Public Transportation
- o Fort Saskatchewan was chosen by ATCO to implement the hydrogen program
- o Council/City plans to follow AHS's recommendations for Public Health Measures in the future weeks

- c. Director's Report

- o On January 26th Mayor Gale Katchur came for a ribbon cutting ceremony for our new Interactive floor projector, as well as to proclaim February Physical Literacy month

- o Programs remain take out and online. Started a new Seniors DIY which has been very popular. Hoping for in person programming to return soon.
 - o Coin/Card self-serve payment station installed at our photocopier
- d. Monthly Statistics
January's statistics were presented

Motion by Nadia Den Boon to accept reports 4.a. through 4.d. as information. Seconded by Norma Leader. CARRIED.

5. NEW BUSINESS

- a) Approval of 2021 Annual Report for PLSB
Email vote will take place once the report is completed
- b) Removal of Restrictions
No capacity limits, as of today children 12 and under are not required to wear masks in the library. The library will follow city's lead about lifting the mandatory masking when Step 2 happens.
We will ease into removing stauntings/floor signs, and look at opening up the public computer stations as restrictions are lifted, and it is deemed safe to do so. The library will follow recommendations from PLSB and AHS.

6. CORRESPONDENCE

Four resumes have been submitted for the Director position, still a couple of weeks left until posting closes.

7. ROUNDTABLE


8. NEXT MEETING

March 14, 2022

9. ADJOURNMENT


Motion by Nadia Den Boon to adjourn the meeting at 7:50 pm.

CARRIED.



Nadia den Boon (Mar 17, 2022 14:29 MDT)

Board Chair



Craig E. Blackmore (Mar 29, 2022 05:34 MDT)

Board Secretary