



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

**April 11, 2022**

## **IN ATTENDANCE (via Zoom)**

Nadia den Boon, Chair  
Craig Blackmore, Secretary  
Michelle Craig, Trustee  
Norma Leader, Trustee  
Lisa Mason, Trustee  
Patrick Noyen, City Councillor  
Renetta Peddle, Vice Chair  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Nicole Starker Campbell, Trustee  
Kerrilea Twigge, Acting Library Director  
Shannon Bubel, Recording Secretary

Call to order: Nadia Den Boon called the meeting to order at 6:29 pm

### 1. APPROVAL OF THE AGENDA

Agenda was amended to add an in-camera session.

**Motion** by Nicole Starker Campbell to approve the amended agenda.  
Seconded by Craig Blackmore. **CARRIED.**

### 2. Approval of the minutes of the March 9, 2022 special board meeting.

**Motion** by Nadia Den Boon to approve the minutes of the March 9, 2022 Special Board Meeting, with the amendment of removing the signed letter from FSPL Staff. Seconded by Renetta Peddle. **CARRIED.**

### 3. Approval of the minutes of the March 14, 2022 regular board meeting.

**Motion** by Norma Leader to approve the minutes of the March 14, 2022 Board Meeting. Seconded by Marianne Quimpere. **CARRIED.**

### 4. REPORTS

a. Chair's Report

- Nadia put forth a vote to return to in-person Board meetings starting next month, Board voted in favor, with the option to switch back to Zoom at any point if needed.
- Thanks to all for signing up for the Trade Show. Finalized schedule will be emailed out on Wednesday
- b. Personnel Committee
  - The Committee spent the last week interviewing candidates for the Library Director position, and they have a hiring recommendation for Board approval, to be finalized in camera. Tricia Wall (Reese) currently works at Strathcona County Library, and interviewed very well. She is extremely upbeat, and has great positive energy. Her references have been excellent, and the Committee is excited to begin the journey with her.
  - A verbal offer will be offered in the coming days, after which the Committee will work on a Contract and Benefits Package.
- c. FDA Committee
  - Nothing to report
- d. Report from Council
  - Council continues to work on Land Use Bylaws, and working with Developers that want to come in and provide different housing products.
  - Council meets tomorrow. Patrick has brought forth a motion to further discuss the Pool, as he believes we should be moving towards providing the services our growing population needs.
  - Review of 10-year Capital Plan and Strategic Plan coming at the end of the month, which impacts where we're going as a city.
- e. Acting Director's Report
  - Thanks to the Board for their response to the letter from Staff, as well as to Patrick for the introduction to Heather Cowie. The staff is feeling much better, and appreciated the reaction to the recent bad incident. They feel supported and that there is someone to talk to about these situations.
  - Spring Break Programs were a great success. We had 188 Kids participate in our Art programs, and 390 Panago pizza certificates were issued for our Ferguson's Reading Challenge.
  - Pop up in person story times have started, and have been a success. It's great to hear the music and activity in the library
  - Our ongoing virtual programs are still taking place. Baby Rhymetime moved to in person, and there were 23 participants this morning!
  - More public computers have been opened up. New computer tables have been ordered from a company in Edmonton.
- f. Monthly Statistics
  - March's statistics were presented

**Motion** by Nicole Starker Campbell to accept reports 4.a. through 4.f. as information. Seconded by Renetta Peddle. CARRIED.

5. NEW BUSINESS

Trade Show Sign-up sheet – April 29 – May 1, 2022

- Thanks again for everyone that signed up.
- Staff will take care of setup, if whomever has the last shift on Sunday could please assist in take down.
- We have swag to give away, form for new cards, buttons and information on programs and services the library offers

6. CORRESPONDENCE

7. ROUNDTABLE

8. In Camera Session

From 7:13pm until 7:36pm

Unanimous vote by the Board to propose an offer of employment to Tricia Reese with discussed contract details regarding pay and benefits.


9. NEXT MEETING

May 9, 2022


9. ADJOURNMENT

**Motion** by Nadia Den Boon to adjourn the meeting at 7:36 pm.

CARRIED.

  
Nadia Den Boon (May 10, 2022 13:18 MDT)

Board Chair

  
Craig E Blackmore (May 11, 2022 03:47 MDT)

Board Secretary