



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

May 9, 2022

IN ATTENDANCE

Nadia den Boon, Chair
Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Patrick Noyen, City Councillor
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee (via phone)
Kerrilea Twigge, Acting Library Director
Shannon Bubel, Recording Secretary

GUEST

Tricia Wall, Library Director designate

ABSENT

Renetta Peddle, Vice Chair

Call to order: Nadia Den Boon called the meeting to order at 6:38 pm

1. WELCOME TO TRICIA, OUR NEW DIRECTOR!
2. APPROVAL OF THE AGENDA

Motion by Judy Raaschou to approve the agenda. Seconded by Craig Blackmore. **CARRIED.**

3. Approval of the minutes of the April 11, 2022 regular board meeting.

Motion by Michelle Craig to approve the minutes of the April 11, 2022 Board Meeting, with the amendment to the sentence "they have a hiring recommendation for Board approval, to be finalized in camera" under the Personnel Committee Report. Seconded by Lisa Mason. **CARRIED.**

4. REPORTS
 - a. Chair's Report
 - o Thanks to all for your volunteer work at the Trade Show.

b. Personnel Committee

Motion via email by Nadia Den Boon April 14, 2022 to offer Tricia Wall(Reese) the Director position with amended vacation. Seconded by Lisa Mason. CARRIED.

c. FDA Committee

- The FDA Committee met tonight and established our goals, Craig has accepted the Chair position again
- The Library has signed another three-year agreement with the CoFS for Book Borrowing Boxes. A schedule/sign-up sheet will be distributed for Board Members to restock these boxes with materials
- Goals for 2022:
 - Review the 2023 Budget created by the Director, and assist in presenting to City Council
 - Hold an Open House in June (tentative date June 14th) for City Council as well as other key Associations
 - Hold a Board retreat in the fall

d. Report from Council

- Property taxes can now be emailed instead of paper being mailed out, which is a great green initiative
- Traffic Bylaw review took place two weeks ago, Bylaws were amended and communicated with Municipal Enforcement.
- Council approved a new photo radar system, moving to a 3rd party run system.
- Environmental Buffer zone at Nutrien which was popular with residents for biking/hiking, was fenced off. Nutrien is now looking at giving the land to the City for them to maintain
- Urban Agriculture Program currently has Community Plots as well as Urban Bees. Request to amend Bylaw to allow Urban Hens being put forth again.

e. Acting Director's Report

- Excited to have Tricia starting! Our Summer Programmer started today, will be great to have an extra set of hands as we go back to in person programming
- Friday June 3rd is our Staff PD Day. Theme this year is "Empowerment and Rejuvenation"
- Thanks for volunteering at the Trade Show, we spoke with 776 people
- Record number of Travel Club packages went out in April, 160 patrons "visited" the Netherlands
- Various partnerships have developed/started, Alana Seymour with Dow Canada, Multicultural Association, BGC Youth Fair, Bridge Wellness Hub for Youth

- f. Quarterly Financial Report
The financial statement ending March 31 was presented and discussed.
- g. Monthly Statistics
April's statistics were presented

Motion by Norma Leader to accept reports 4.a. through 4.g. as information.
Seconded by Marianne Quimpere. CARRIED.

5. NEW BUSINESS

- a) Board Basics Training
 - PLSB is putting on various one-hour sessions via zoom, with links to resources emailed out
- b) ALTA email list
 - If you are not receiving ALTA's emails, please let Nadia know
 - Their AGM is taking place in June, we will follow up to see what changes have been made, as well as what the fee structure looks like, and the Board can decide if we would like to reinstate our membership
- c) Volunteer hours sheet
 - Reminder to please track your volunteer hours

6. CORRESPONDENCE


7. ROUNDTABLE

8. NEXT MEETING June 13, 2022


9. ADJOURNMENT

Motion by Nadia Den Boon to adjourn the meeting at 8:10 pm.

CARRIED.



Nadia Den Boon (Jun 21, 2022 12:13 MDT)
Board Chair



Craig E Blackmore (Jun 22, 2022 10:50 MDT)
Board Secretary