



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

June 13, 2022

IN ATTENDANCE

Nadia den Boon, Chair
Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Renetta Peddle, Vice Chair
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

GUEST

Kerrilea Twigge, Operations Manager

ABSENT

Patrick Noyen, City Councillor

Call to order: Nadia Den Boon called the meeting to order at 7:00 pm

1. APPROVAL OF THE AGENDA

Motion by Renetta Peddle to approve the amended agenda, correcting the Monthly Statistics to May. Seconded by Michelle Craig. **CARRIED.**

2. Approval of the minutes of the May 9, 2022 regular board meeting.

Motion by Lisa Mason to approve the minutes of the May 9, 2022 Board Meeting. Seconded by Nicole Starker Campbell. **CARRIED.**

3. REPORTS

a. Chair's Report

- o Nadia will refresh the entire ALTA email list, to make sure everyone is receiving them. Will check come September what came of their AGM

- o First tour of the Library boxes completed, the Spray park box is not there and the Transit Depot was possibly moved to the DCC. Sign up sheet was filled out so they will be replenished monthly.
- b. Personnel Committee
 - o Nothing to Report
- c. FDA Committee
 - o Forecasting for the remainder of 2022 presented, as well as the first draft of the proposed 2023 budget. FDA committee will continue discussions and voting online
- d. Report from Council
 - o Patrick Noyen absent
- e. Director's Report
 - o Legacy Park Festival was a huge success, 500 cookie kits went out, and spoke to lots of people
 - o Open House tomorrow, great way to let everyone know we're back open
 - o Hired one temporary part time, and one temporary full time Circulation staff members. Will be applying for Alberta JobNow Subsidies
 - o Career Station up and running, located in the far back corner. There is a webcam and headset that can be checked out
 - o Will be applying for a grant for a Teen non-fiction collection, as well shelving. If approved we will be applying for an operating grant to match it.
 - o Having security has been a good experience overall. City is hiring a Peace Officer for all City facilities.
 - o Criminal Risk Assessment completed by a Peace Officer. Noted our circulation desk is wide open, proposing to replace with something more secure
 - o Techs have been checking and updating old computer to ensure they are in working order, to be given to newcomers
 - o Partnering with Dow for the Legacy of Hope exhibition, we are providing the space
- f. Monthly Statistics

May's statistics were presented

Motion by Judy Raaschou to accept reports 4.a. through 4.f. as information. Seconded by Michelle Craig. CARRIED.

5. NEW BUSINESS

- a) Operating Funds Reserve
- b) Capital Reserve Funds to redesign Front Desk
- c) 2023 Proposed Budget

d) Volunteer hours sheet

6. CORRESPONDENCE

7. ROUNDTABLE

8. NEXT MEETING

September 12, 2022

9. ADJOURNMENT

Motion by Nadia Den Boon to adjourn the meeting at 7:48 pm.

CARRIED.


Nadia Den Boon (Sep 20, 2022 12:07 MDT)

Board Chair


Craig E Blackmore (Sep 20, 2022 19:38 MDT)

Board Secretary