



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

October 17, 2022

IN ATTENDANCE

Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Patrick Noyen, City Councillor
Renetta Peddle, Vice Chair
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

VIA ZOOM

Marianne Quimpere, Trustee

REGRETS

Nadia den Boon, Chair

Call to order: Renetta Peddle called the meeting to order at 6:35 pm

1. APPROVAL OF THE AGENDA

Motion by Nicole Starker Campbell to approve the agenda. Seconded by Michelle Craig. CARRIED.

2. Approval of the minutes of the September 12, 2022 board meeting.

Motion by Patrick Noyen to approve the minutes of the September 12, 2022 Board Meeting. Seconded by Nicole Starker Campbell. CARRIED.

3. REPORTS

a. Vice Chair's Report

- o Thank you to Patrick for his timely communication and insight into St Albert and their Budget cuts they are facing

Motion via email by Nadia den Boon September 30, 2022 to accept the 2023 Budget amendments as proposed by Tricia. Seconded by Lisa Mason. CARRIED.

b. Personnel Committee

- o Nothing to Report
- c. FDA Committee
 - o Committee met tonight to discuss the 2022 Budget. A lot of effort has been put in to significantly reduce the forecasted deficit. We expect to still see a small Operating deficit, but furnishings replaced this year should come from Capital Reserves.

Motion by Craig Blackmore to move \$36,700.22 from Capital Reserves to the 2022 Capital Budget for furniture purchased in 2022. Seconded by Norma Leader. CARRIED.

- d. Report from Council
 - o There has been a lot of misinformation spread about the recent townhome fires in Fort Saskatchewan, and questions if we are adequately equipped. Our Fire Department had a short response time and did an amazing job in controlling the fire.
 - o We are pushing the boundaries on the 10-minute call time for our Fire Department. The Fire Chief is working on a fire service master plan, which will further examine their current model.
 - o Council has been reviewing the Capital budget for 2023 projects. Projects to note are:
 - Veterans Way corridor widening. A 3rd lane on both side of highway 21 to be completed in stages
 - Fort Center park to be built in phases on the north side of the bridge
 - Traffic circles on Westpark Drive
 - o Operating Budget deliberations to start soon, there will obviously be operating costs related to the Capital projects.
- e. Director's Report
 - o We participated at Read In week in conjunction with YRCA presentations, visited 6 out of 8 schools locally. Presented to 925 students for Read-in week, and 878 for YRCA.
 - o Reached 180 people at the Connect the Fort event, including several service providers/teachers for possible future partnerships
 - o Revamping our Baby bags, hoping to find a sponsor
 - o We have hired 2 new part time circulation staff members, excited o have them on board.
 - o Staff completed Mental Health First Aid, Tricia completed Trauma approach training through the Imagine Institute, and was accepted to become a facilitator to train staff and the community.
 - o Book Sale taking place November 4 – 6, with a special VIP night on Friday November 4th from 7-8pm. Hoping to get in contact with corrections to donate leftovers following the sale.
 - o Historical Society is able to refurbish the book borrowing boxes. Hopefully will be completed by the end of the month.
 - o Our Community Survey received 361 responses.

f. Monthly Statistics
September's statistics were presented

Motion by Judy Raaschou to accept reports 4.a. through 4.f. as information.
Seconded by Craig Blackmore. CARRIED.

4. NEW BUSINESS

a) Year end audit scheduled for the week of January 23rd. Auditors can come deliver a planning report if the Board would like

5. CORRESPONDENCE

o We received another donation through United Way Eastern Ontario

6. ROUNDTABLE

7. NEXT MEETING

November 14, 2022


8. ADJOURNMENT

Motion by Renetta Peddle to adjourn the meeting at 7:28 pm.

CARRIED.



Board Vice Chair


[Craig Blackmore \(Nov 15, 2022 22:38 MST\)](#)

Board Secretary