



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

September 12, 2022

IN ATTENDANCE

Nadia den Boon, Chair
Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Patrick Noyen, City Councillor
Renetta Peddle, Vice Chair
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

Call to order: Nadia Den Boon called the meeting to order at 6:30 pm

1. APPROVAL OF THE AGENDA

Motion by Nicole Starker Campbell to approve the agenda. Seconded by Patrick Noyen. CARRIED.

2. Approval of the minutes of the June 13, 2022 board meeting.

Motion by Lisa Mason to approve the minutes of the June 13, 2022 Board Meeting. Seconded by Norma Leader. CARRIED.

3. REPORTS

a. Chair's Report

- o Welcome back after Summer.
- o Nothing from ALTA yet, will follow up to see what was decided with their budget at their AGM and if we will reconsider our membership
- o Thanks to everyone for signing up and filling the Library boxes. They need repairs, will be exploring a few different options to have them fixed.

Motion via email by Nadia den Boon August 31, 2022 for Board to approve staff training, including Mental Health First Aid at a total cost of \$4698 CAD and Ryan

Dowd's Library Training Subscription at a potential cost of \$600 USD per year. Seconded by Nicole Starker Campbell. CARRIED.

- b. Personnel Committee
 - o Nothing to Report
- c. FDA Committee

Motion via email by Craig Blackmore July 15, 2022 for FDA Committee to approve the 2023 Proposed Budget and submit it to City Council by August 29, 2022. Seconded by Nadia den Boon. CARRIED.

- o Next meeting October 17th
- d. Report from Council
 - o Council resumed meetings after summer break at the end of August
 - o New bridge is open, there was no formal update to Council or to the City. Existing bridge will soon be closed for maintenance and repairs. The River Valley Alliance foot bridge will be open in the spring.
 - o 2023 Budget discussions starting soon.
 - o Chamber of Commerce has a new Director
 - o Transfer Station update has partially opened phase 1 of the project, will be completed this fall.
 - o Collaboration of municipalities are in discussions to confront the potential motion to expand our riding for Federal electoral boundaries. This motion would expand our riding all the way to Lloydminster.
 - o Patrick will be seeking reappointment to the Library Board
- e. Director's Report
 - o We added an option to renew cards online, since July 25th we have had 152 online renewals.
 - o Community Survey is out, we have had 324 responses so far. Hoping to get more non-member responses. Responses very helpful both for our Plan of Service Progress Report, as well as information for future fundraising.
 - o We have joined the Chamber of Commerce's Get in the Loop app.
 - o Two new part time circulation staff, and two pages have been hired. We have been approved for the Alberta Jobs Now grant which will help cover wages for our new hires.
 - o New public computer desks as well as Children's shelving have been installed.
- f. Monthly Statistics
 - o July and August's statistics were presented

Motion by Michelle Craig to accept reports 4.a. through 4.f. as information. Seconded by Marianne Quimpere. CARRIED.

4. NEW BUSINESS

- a) Plan of Service 2022 Progress Report

- Due to the pandemic there was no progress report completed for 2021. Will be working on this 2022 report, as well as updating the website to reflect the extension to 2023 for the Plan of Service previously approved by the Board

5. CORRESPONDENCE

- We received a thank you card from the Boys and Girls club for have Youth Worker this summer

6. ROUNDTABLE

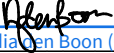
7. NEXT MEETING


October 17, 2022

8. ADJOURNMENT

Motion by Nadia Den Boon to adjourn the meeting at 7:49 pm.

CARRIED.


[Nadia Den Boon \(Oct 24, 2022 15:18 MDT\)](#)
Board Chair


[Craig E Blackmore \(Oct 24, 2022 16:24 MDT\)](#)
Board Secretary