



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

November 14, 2022

IN ATTENDANCE

Nadia den Boon, Chair
Craig Blackmore, Secretary
Michelle Craig, Trustee
Norma Leader, Trustee
Lisa Mason, Trustee
Patrick Noyen, City Councillor
Marianne Quimpere, Trustee
Judy Raaschou, Trustee
Nicole Starker Campbell, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

REGRETS

Renetta Peddle, Vice Chair

Call to order: Nadia den Boon called the meeting to order at 6:34 pm

1. APPROVAL OF THE AGENDA

Motion by Michelle Craig to approve the agenda. Seconded by Craig Blackmore. **CARRIED.**

2. Approval of the minutes of the October 17, 2022 board meeting.

Motion by Lisa Mason to approve the minutes of the October 17, 2022 Board Meeting. Seconded by Michelle Craig. **CARRIED.**

3. REPORTS

a. Chair's Report

- o Nadia will not be renewing her term for next year, therefore the Chair position will be vacant come January 1st. There will be 4 vacancies on the Board for the next term, interviews will be taking place on November 30th.

b. Personnel Committee

- o Nothing to Report

c. FDA Committee

- o Nothing to Report
- d. Report from Council
 - o Patrick attended the Alberta Recreation & Parks Association Conference last month.
 - o Council is busy with Budget Deliberations. A few of the Operating Budget projects under consideration are as follows:
 - Rebranding of City of Fort Saskatchewan
 - Tax assessments out earlier, allows for questions and clarification before due
 - Interpretive signs for Heritage Precinct
 - Fire Fighters – staffing and bunker gear
 - Community Social response framework
- e. Director's Report
 - o Two new Circulation staff members have started.
 - o Programming Staff will be taking early literacy training through the Center for Family Literacy.
 - o Our Book Sale and VIP Event was a huge success. Thank you to the Board members who helped out.
 - o An eResource will be cancelled, Novelist, as its only had 7 uses in the past year. CBC Database has been added.
 - o Our Book return bin at the DCC has been moved outside, as the flooring in the entry way was changed to grating. We have not yet seen any decline in the number of books being returned, and its in a sheltered location so the elements shouldn't be an issue.
 - o We are continuing our partnership with Families First
 - o Dow expressed interest in partnering with us in the new year
 - o February will again be Physical Literacy month, we will be partnering with the City.
 - o We are spearheading starting up the Early Year Coalition again, which hosts the Three-year-old Fair.
- f. Monthly Statistics

October's statistics were presented

Motion by Michelle Craig to accept reports 4.a. through 4.f. as information.
 Seconded by Nicole Starker Campbell. **CARRIED.**

4. NEW BUSINESS

- a) Closing Library Early for Staff Christmas party on either December 9th or 16th
 - Board approves and supports
- b) Tricia's 6-month probation
 - Tricia has been successful
- c) Changing the January meeting date

- Changed to January 23rd
- d) Changing the Library's hours of operation
 - Many responders to the Community Survey wanted us to be open earlier. Exploring options and gathering data on the possibility of shifting hours an hour earlier.
- e) February meeting with SCL Board
 - SCL would like to host a meeting, to help better understand the Board's relationship, and to strengthen our relationship.

5. CORRESPONDENCE

6. ROUNDTABLE

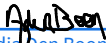
7. NEXT MEETING


December 12, 2022

8. ADJOURNMENT

Motion by Nadia den Boon to adjourn the meeting at 7:19 pm.

CARRIED.


[Nadia den Boon \(Dec 19, 2022 12:45 MST\)](#)
Board Chair


[Craig Blackmore \(Dec 21, 2022 02:08 MST\)](#)
Board Secretary