



# FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

**March 13, 2023**

## **IN ATTENDANCE**

Norma Leader, Chair  
Lisa Mason, Trustee  
Patrick Noyen, City Councillor  
Renetta Peddle, Trustee  
Makinna Pitcher, Trustee  
Marianne Quimpere, Trustee  
Judy Raaschou, Trustee  
Nicole Starker Campbell, Secretary  
Tricia Wall, Library Director  
Shannon Bubel, Recording Secretary

## **VIA ZOOM**

Michelle Craig, Vice Chair

## **REGRETS**

Margaret Booker, Trustee

Call to order: Norma Leader called the meeting to order at 6:32 pm

## 1. APPROVAL OF THE AGENDA

**Motion** by Norma Leader to approve the agenda. Seconded by Renetta Peddle. **CARRIED.**

## 2. Approval of the minutes of the February 13 board meeting.

**Motion** by Patrick Noyen to approve the minutes of the February 13, 2023 Board Meeting. Seconded by Nicole Starker Campbell. **CARRIED.**

## 3. REPORTS

- a) Chair's Report
  - o Recently attended the Rotary meeting, they generously made a donation for Indigenous Resources.
  - o Thanks to the FDA committee for attending the additional meeting held via zoom.
- b. Report from Council
  - o Patrick chaired a meeting while acting as Deputy Mayor

- Discussions on Recreation Service Levels phase 1, in regards to Harbour Pool. May require major upgrades due to safety codes. Next step is public engagement
  - Council voted to close River Road. From just past the end of the Lions Campground, to Nutrien's entrance. Will become a walking path.
  - Pedestrian bridge under highway 15 to be completed sometime this spring. No set date as trail connections have to be built. There will be a grand opening event once a date is set.
- c. Personnel Committee

**Motion** by Patrick Noyen to accept and approve the revisions to Library Policies 17-03 Code of Conduct, and to Schedule A of 93/03 Hours of Service at Library Service Points. Seconded by Makinna Pitcher. CARRIED.

- Next meeting April 17<sup>th</sup>.
- d. FDA Committee
- Financial Statement in package is incorrect, as it has 2022 Operating Budget numbers. Next month will have corrected statement from the City for presentation and approval.
  - Monthly budget is where we expect to be.
  - Will be presenting an updated FDA Committee Mandate Statement at next meeting for approval.
- e. Director's Report
- Grants and donations
    - Have applied on various grants.
    - Received grant from the Rotary for Indigenous Resources
    - Received sponsorship from Stratotech International Raceway for a train table
  - Staff
    - All staff except for 3 exceptions will be working on the front desk starting in March
  - Programming, Outreach and Events
    - Tabled at The Great Disconnect, the Legion Vendor Market and the Bridge
    - Thank you to Nicole for providing yoga instruction for Physical Literacy month
    - New program guide out soon, introducing a few new programs and times.
  - Technology/Equipment/Collections
    - Beginning discussions with IT staff on migrating from Google to Microsoft 360
  - Building/Security
    - New light installed at top of stairwell, which means we can start proceeding with the Library Art Gallery Project

- There seems to be an issue locating the library if you follow Google Maps. Looking into fixing this with more signage.
  - Community Connections/Partnerships
    - All partnerships are continuing into the next programming quarter. Presented at MOPS this morning
    - March 28-29 partnership with Heartland Housing and Amanda Milke to provide space to create community art which will be hung in Muriel Ross Court. Initial talks about outreach to the building.
- f. Monthly Statistics
 

February's statistics were presented

**Motion** by Marianne Quimper to accept reports 4.a. through 4.f. as information. Seconded by Lisa Mason. **CARRIED.**

#### 5. NEW BUSINESS

- a) Plan of Service Consultant
  - Board agreed to obtain pricing and details on hiring a Consultant to assist with our Plan of Service
- b) Dinner with SCL Board
  - Will be on April 19<sup>th</sup>

#### 6. CORRESPONDENCE

- a) Provincial grant change PLSB
  - Received letter from Minister Schulz indicating grant amount will be based on 2019 population figures.
- b) Received message from Brent Dragon with EIPs confirming receipt of our letter, and will reach out in future if they want our collaboration.

#### 7. ROUNDTABLE

#### 8. NEXT MEETING

April 17, 2023

#### 8. ADJOURNMENT

**Motion** by Norma Leader to adjourn the meeting at 7:30 pm. **CARRIED.**

*Norma J Leader*

---

Board Chair

*N. Stan Campbell*

---

Board Secretary