



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

April 13, 2026

IN ATTENDANCE

Birgit Blizzard, City Councillor
Cara Pullan, Trustee
Dianne Palovcik, Trustee
Marianne Quimpere, Vice Chair
Greg Scerbak, Trustee
Nicole Starker Campbell, Chair
Joyce Wang, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

REGRETS

Margaret Booker, Trustee
Tamara Dabels, Secretary
Mary-Ann Thiessen, Trustee

Call to order: Nicole Starker-Campbell called the meeting to order at 6:31 pm

1. APPROVAL OF THE AGENDA

Motion by Greg Scerbak to approve the agenda. Seconded by Marianne Quimpere. **CARRIED.**

2. Approval of the minutes of the March 16, 2026 board meeting.

Motion by Birgit Blizzard to approve the minutes of the March 16, 2026 Board Meeting. Seconded by Cara Pullan. **CARRIED.**

3. REPORTS

a. Chair's Report

- o Reminder to write our MLA on Bill 28 if you'd like to, please see template that was sent
- o In regard to the ALTA Membership mentioned in Director's Report, we will do our due diligence and the FDA Committee will lead a review to see if we want to join again or not. Membership is \$800 annually.

b. Personnel Committee

- o Met Tonight

- o Reviewed two policies, will be presenting proposed revisions to the Board next month
 - Library Closure Policy
 - Minute Procedure Policy

Next meeting June 15

c. FDA Committee

- i. Sales, Soliciting, or Fundraising in the Library policy

Motion by Nicole Starker Campbell to approve the revisions to the Sales, Soliciting or Fundraising policy 02-01 as presented. Seconded by Dianne Palovcik. CARRIED.

- o We are hoping to have January financial statements to review soon

Next Meeting May 11

d. Report from Council

- o Birgit provided a brief summary of Council business.

e. Director's Report

- o See attached
- o We received notice that we were approved for the Canada Summer Jobs grant today for half the requested amount.
- o Bill 28 Update – FSPL will continue to work with CAP libraries and use the communication package received.
- o Pronghorn Project will allow Alberta residents to apply for Library Cards through their MyAlberta accounts. Will take some time to sort out logistics

f. Monthly Statistics

- o March statistics were presented.


Motion by Marianne Quimper to accept reports 3.a. through 3.f. as information. Seconded by Greg Scerbak. CARRIED.

4. MATTERS FOR APPROVAL
5. ROUNDTABLE
6. NEXT MEETING
May 11, 2026
7. ADJOURNMENT

Motion by Nicole Starker-Campbell to adjourn the meeting at 7:33 pm. CARRIED.



Board Chair



Tamara Dabels (May 12, 2026 10:40:36 MDT)

Board Secretary

Monitoring & Accountability

1. Current Topics

1.1 Internal Operations and Service Updates

Item	Comments
Self checks	The self check out machines have arrived, we are working on getting them all set up and ready to go out on the floor. There is an issue with stability but I think we have found a solution.
April 25 th Board training	We will be hosting a Board Basics Workshop on April 25 th . Please let me know if you would like to attend and I can send the registration link.
April 7 Outlook migration	We completed the first step to our M365 migration which is moving to outlook email and calendars. There were a few hiccups but they went relatively well. We are also starting to move staff to using the Edge browser. Next, we will start housecleaning our shared drive and plan the infrastructure for Share Points.
Area 7 ALTA representative	Our area does not have a representative on the Board for ALTA. Our area would include Strathcona County Library and St Albert Public Library as well as us. We have not been a member of ALTA for about 3 years. The Board had decided they did not see the value in the membership. This may be something the Board wants to look at.
November 6-8 Book sale	The large room downstairs has been booked for the annual book sale.
June 2 nd	We will be having our annual meeting with the SCL Board on June 2 nd evening.

1.2 External Relations and Community Context

Item	Comments
April 11	The Nourishment Centre had a volunteer appreciation event. They put together a coupon book for their volunteers and asked us to participate. We provided a bookmark and 4 book bucks.

2. Risk and Compliance Update

2.1. Compliance and Risk Management Initiatives

Item	Due Date	Comments

3. Funding and Donations Updates

Library Giving Day	It was another successful year in a time of economic uncertainty.
The Power of Giving brochure	The brochures were sent out to donors, participating partners, and municipal and provincial elected officials. We have some copies available for Board members as well.
2026 Summer BINGO	Twice but Nice will be sponsoring the Summer BINGO again this year. We will be doing a cheque presentation and a social media post closer to the start date.
Order of the Eastern Star	We will be using this donation to repaint the program room and to buy some items for the children's area.

4. Monthly Statistics

- See attached

5. Informational

1. Key Accomplishments and Highlights

This year was a record breaker for the Spring Reading Challenge – 291 kids participated! We had to ask for extra cheesy bread coupons!

Video games are circulating well and patrons have been very happy to have a new collection.