



FORT SASKATCHEWAN PUBLIC LIBRARY MINUTES OF THE REGULAR BOARD MEETING

August 10, 2026

IN ATTENDANCE

Margaret Booker, Trustee
Tamara Dabels, Secretary
Cara Pullan, Trustee
Dianne Palovcik, Trustee
Marianne Quimpere, Vice Chair
Greg Scerbak, Trustee
Nicole Starker Campbell, Chair
Mary-Ann Thiessen, Trustee
Joyce Wang, Trustee
Tricia Wall, Library Director
Shannon Bubel, Recording Secretary

REGRETS

Birgit Blizzard, City Councillor

Call to order: Nicole Starker-Campbell called the meeting to order at 6:31 pm

1. APPROVAL OF THE AGENDA

Motion by Margaret Booker to approve the agenda. Seconded by Cara Pullan. **CARRIED.**

2. Approval of the minutes of the June 15, 2026 board meeting.

Motion by Marianne Quimpere to approve the minutes of the June 15, 2026 Board Meeting. Seconded by Margaret Booker. **CARRIED.**

3. REPORTS

a. Chair's Report

- o Nicole attended some Bill 28 webinars, which were great to further understand what is happening. Guidelines coming from the government with tight timelines. Tricia will keep us updated. CAP has done a great job making committees and mitigating duplication of work.
- o Reminder about your Farmer's Market shifts next week

b. Personnel Committee

- o Dates will come out soon for the committee to get together to consolidate the Board policies. The information is on the Board google drive for committee members to review.

Next meeting September 14

c. FDA Committee

- o Reviewed the preliminary 2027 Budget tonight. Hope to share with rest of Board prior to September's meeting, so it can be approved at the meeting.
- o Discussed rejoining ALTA, however committee does not see any benefits so will not be reinstating our membership.
- o June Financial Statements will be presented at next Board meeting.

Next Meeting October 19

d. Report from Council

- o None

e. Director's Report

- o See attached
- o Tricia and Donna are going to inspect the Imagination Station before construction is completed, to ensure it is what we wanted.

f. Monthly Statistics

- o June & July statistics were presented.

Motion by Tamara Dabels to accept reports 3.a. through 3.f. as information.

Seconded by Greg Scerbak. CARRIED.

4. MATTERS FOR APPROVAL

a) Privacy Management Program & Policies

- Delegate Head for PMP

Motion by Greg Scerbak to approve the Library Director as the Delegate Head for the Privacy Management Program. Seconded by Dianne Palovcik.

CARRIED.

- Privacy Management Policy creation

Motion by Margaret Booker to approve the Privacy Management Policy as presented. Seconded by Mary-Ann Thiessen. CARRIED.

- Artificial Intelligence (AI) and Automated System Use Policy creation

Motion by Marianne Quimpere to approve the Artificial Intelligence (AI) and Automated System Use Policy as presented. Seconded by Tamara Dabels.

CARRIED.

- Confidentiality of User Records Policy revision

Motion by Mary-Ann Thiessen to approve the revised Confidentiality of User Records Policy as presented. Seconded by Dianne Palovcik. CARRIED.

- Records Management and Retention Policy revision

Motion by Marianne Quimpere to approve the revised Records Management and Retention Policy as presented. Seconded by Dianne Palovcik. CARRIED.

- Rescinding the Personal Information Banks policy

Motion by Margaret Booker to approve rescinding the Personal Information Banks Policy as it is now included in the Privacy Management Policy. Seconded by Marianne Quimpere. CARRIED.

5. ROUNDTABLE
6. NEXT MEETING
September 14, 2026
7. ADJOURNMENT

Motion by Nicole Starker-Campbell to adjourn the meeting at 7:38 pm. CARRIED.



Board Chair



Tamara Dabels (Sep 17, 2026 13:00:28 MDT)

Board Secretary

Monitoring & Accountability

1. Current Topics

1.1 Internal Operations and Service Updates

Item	Comments
	We created 2 sensory backpacks for in house use. The cost for these backpacks was \$317.08.
Summer BINGO	July 2 nd was the kickoff of the Summer BINGO. We handed out 100 kid cards and 60 adult cards. We have 21 people signed up for Beanstack – our online component.
Vox collection	VOX books are print books with a built-in audio component. Remember the old books-and-records that played a chime to tell you when to turn the page? They're a modern version of that concept. Readers can listen to the story while following along in the book, making them an excellent reading aid. We currently offer Picture Book VOX titles and are now expanding the collection to include Junior Fiction VOX books. These new titles will be shelved with our Junior Large Print collection. Like VOX books, Junior Large Print books can be especially helpful for developing readers, thanks to their larger font size and increased white space, which can make reading more comfortable and accessible.
Safe Social Media Act Bill C-34	This is the bill intended to make social media and chatbots safer for children under 16. The Canadian Federation of Library Associations is monitoring discussions regarding the impact on libraries and if a response is necessary
Debt Collect	The service is ready to start when we let them know we are ready. We will be going back one year. Prior to starting we will send another letter to patrons letting them know that they have 30 days to pay their fees or it will go to debt collect.

1.2 External Relations and Community Context

Item	Comments
July 20 Letter of support	We have provided a letter of support for The Bridge's grant application, which seeks funding for renovations to its new location. This space will improve accessibility for youth and provide greater capacity to deliver programs and services.
Change in City accounting employee	Min has retired. We are not sure who will be replacing her as our City accountant.

2. Risk and Compliance Update

2.1. Compliance and Risk Management Initiatives

Item	Due Date	Comments
Privacy Management Plan	July	We are working on our Privacy Management Plan so that we can be compliant with POPA. This is a large document and will require some changes in how we handle personal information.

2.2. Risk and Compliance Incidents

Item	Due Date	Comments
Individual banned by Enforcement	July 15, 2026	A patron has been banned from the building for one year after being removed by Enforcement.

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3. Funding and Donations Updates

Air Products	The baby bag sponsorship money has been received.

4. Strategic Plan Progress

5. Monthly Statistics

- See attached

6. Informational

1. Key Accomplishments and Highlights